Landscape South Australia

LANDSCAPE SOUTH AUSTRALIA EYRE PENINSULA

Manager Business, Governance & Safety
P70871-Eyre Peninsula Landscape Board

Tenure: Long Term Contract
Classification: ASO8
Hours of work: Full time (37.5 hours/week)
Reports to: General Manager
Location: Port Lincoln Head Office/working from other locations such as Adelaide may be considered

About the role

As a key member of the Eyre Peninsula Regional Leadership Team, the Manager Business, Governance & Safety is responsible for leading the strategic planning and delivery of critical business, governance and corporate services related programs, projects and services for the Eyre Peninsula Landscape Board (the Board).

The role leads, directs and performance manages a multi-disciplinary team in the delivery of high-quality business support and advisory functions and services, and leads the development, implementation and evaluation of the Board's operational, business and governance policies, frameworks, and systems for finance, human resource management, risk management, WHS, procurement, asset and facilities management and information technology.

The Manager Business, Governance & Safety is also responsible for leading and managing the design, development, implementation and evaluation of critical projects and investigations and representing the board on relevant committees, forums and across government and SA Landscape Board working groups to identify and manage complex issues, risks and opportunities.

About us

The Board is one of eight regional landscape boards and Green Adelaide that are responsible for supporting local communities to manage soils, water, pests, and biodiversity through the *Landscape South Australia Act 2019*. The Board invests landscape levies into regional priority issues as well as leveraging Australian Government funding towards managing and protecting our productive and natural landscapes.

The Eyre Peninsula region covers approximately 80,000 square kilometers and includes part of the upper Spencer Gulf, the city of Whyalla, across the southern boundaries of the Gawler Ranges, past Ceduna to the edge of the Nullarbor Plain and south to the fishing hub of Port Lincoln. The local economy is diverse and includes primary industries (cereal crops, sheep, cattle and viticulture), health and community services, manufacturing, retail trade, construction, education and training and mining. The majority of South Australia's aquaculture farming is also located in the region. The Eyre Peninsula supports a population of just under 60,000 people and is the traditional lands of First Nations peoples.

Key results/outcomes to be achieved

- Lead the strategic planning, delivery and evaluation of critical business, governance and corporate services related programs, functions and services, including leading, directing and performance managing a multi-disciplinary team, in the delivery of high-quality business support and advisory functions and services.
- Develop, manage and evaluate resource plans including efficiently managing the teams significant financial and physical resources and ensuring activities are completed in accordance with agreed schedules and work practices.
- Develop, source and deliver team training and development to build team capability and capacity, facilitate cross-skilling and the effective coverage of knowledge across multiple team members.
- Lead strategic planning processes and provide expert advice to the Board and Leadership team in the identification and management of opportunities and critical risks, including developing controls and remediation plans and overseeing the development and maintenance of risk registers.

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- Lead, oversee and report on the delivery and continuous improvement of contemporary Work health safety, wellbeing and injury management programs that ensure safe systems of work for staff, contractors and volunteers, meet legislative requirements and foster a workplace that where safe work practices and wellbeing are a critical priority for everyone.
- Lead the development, implementation and evaluation of the Board's operational, business and governance policies, frameworks, and systems for finance, human resource management, risk management, WHS, procurement, asset and facilities management and information technology, ensuring alignment with relevant Government policy and corporate frameworks.
- Provide expert advice to Board members, the General Manager and staff in relation to Board governance and assurance processes and oversee the implementation and review of processes and systems that ensure operations are compliant with statutory requirements, legislation and corporate policies.
- Lead and manage critical finance functions including overseeing the preparation of the annual business plan budget, budget forecasting, financial management and reporting, and related auditing functions, including addressing audit recommendations and preparing a range of documents and advice for the Risk, Audit and Risk Committee.
- Lead and manage the delivery of HR services, including interpreting legislation Awards, enterprise agreements and OCPSE Commissioner's Determinations and Guidelines, and leading complex organisational change initiatives, including providing expert advice and assistance to managers and team leaders in the management of complex and sensitive performance management processes.
- Lead and coordinate executive support services for the Boards Risk, Audit and Finance Committee.
- Lead and manage the design, development, implementation and evaluation of critical projects and investigations, including identifying scope, requirements and resources and managing and reporting on budgets contracts and deliverables.
- Represent the Board on relevant committee, forums and across government and SA Landscape Board working groups to identify and manage complex issues, risks and opportunities.
- Establish and maintain collaborative working relationships and partnerships with board management, employees and committee members, and key stakeholders across the region, SA Landscape Boards and other government agencies.

Key relationships

- Eyre Peninsula Landscape Board employees and board members.
- General Manager (line manager) and Eyre Peninsula Regional Leadership Team
- EPLB Risk, Audit and Finance Committee (Executive Officer)
- Staff reporting to this role, Landscape Boards across the state, in particular Business Managers
- Relevant Staff within Department for Environment and Water and other related government agencies, particularly in areas of facilities, business systems, ICT, Finance and Human Resource Management.

Special conditions

- Position is based in Port Lincoln.
- A current minimum class C driver's licence and willingness and ability to safely operate a 4WD is required.
- Will have the opportunity to participate in fire management or associated duties
- Some out of hours work and intrastate travel involving overnight absences from home may be required.
- Maintain an up to date First Aid Certificate.
- This role has been designated as a Position of Trust pursuant to the standards required in the Australian Government Protective Security Policy Framework. By applying for this role you consent to being screened under the process of obtaining a National Police Clearance (NPC).

Selection criteria

Knowledge, skills, abilities and experience

- Extensive experience leading the strategic planning, delivery and evaluation of critical business, governance and corporate services related programs, functions and services, including developing and reviewing related policy, systems and frameworks and providing expert advice to executive, management and staff in relation to statutory requirements, legislation and corporate policies.

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- Extensive experience leading, directing and performance managing multi-disciplinary teams in the delivery of high-quality finance, human resource management, risk management, WHS, procurement, asset and facilities management and information technology support and advisory functions in accordance with policy, agreed schedules and work practices.
- Extensive and contemporary knowledge of program management, governance, procurement, financial management, human resource management, records management, and work health safety and wellbeing processes and practices and detailed knowledge of relevant government policies and their application in relation to Landscape Board operations.
- Detailed knowledge of statutory boards and government operations, and of Landscape Board responsibilities, strategic objectives and environmental paradigms.
- Demonstrated ability to work under broad policy guidelines, exercise significant levels of independent judgement and delegated authority in the delivery of programs of critical importance to the agency, manage multiple programs and competing priorities and meet the needs of multiple stakeholders in a complex business environment.
- Highly effective interpersonal, written and verbal communication skills with a significant capacity to build and maintain effective working relationships, provide strategic advice and information to a diverse range of stakeholders at all levels, and provide leadership within a productive team environment.
- Proven ability to apply a high degree of attention detail, accuracy and original thinking to identify and resolve complex problems, and analyse and synthesise quantitative and qualitative information to form an evidence-based approach to priority setting and decision making.

Qualifications/Education

- An appropriate tertiary qualification or relevant experience in business management or Public Sector Management is desirable.
- An appropriate qualification in accounting, finance or economics is desirable.

Expectations and values

- Actively participates in consultation about work, health and safety issues.
- Demonstrate appropriate and professional workplace behaviours that are in line with the *Code of Ethics for the South Australian Public Sector*.
- Maintain a commitment to EEO, Diversity, Ethical Conduct, and record keeping within legislative requirements, according to the principles of the *Public Sector Act 2009*.
- Actively participate in the Board's Performance Review and Development Program.
- Demonstrate appropriate and professional workplace behaviours that align closely with the White Ribbon message.

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Approved by:	Jonathan Clark	Date approved:	29/10/2026
Signed:		Date classified:	21/09/2026
Classified by:	Aktis Performance Management		