ASO5 Senior Intelligence Analyst
Financial & Cybercrime Investigation Branch

ORGANISATIONAL OVERVIEW

South Australia Police (SAPOL) provides a diverse range of services to the community. These services are aimed at producing a safe and peaceful environment by the minimisation of crime and disorder. It is a large complex organisation which, because of the nature of its operations, is constantly subject to public scrutiny and accountability. It provides services to a range of different locations (over 100) spread across the State on a 24 hour a day basis.

SAPOL's vision is to provide 'Safer Communities'. All SAPOL employees are guided by Our Values of Service, Integrity, Courage, Leadership, Collaboration and Respect. SAPOL is an organisation with a proud history and an exciting vision for the future.

POSITION OVERVIEW

Financial & Cybercrime Investigation Branch provides a highly specialised and professional investigation service for complex and organised financial and cybercrimes that are beyond the resource capabilities and expertise of other areas of SAPOL. The Branch consists of six sections – Serious Organised Financial Crime Investigation Section, Cybercrime Investigation Section, Digital Evidence Section, Confiscation Section, Forensic Accounting Section and Intelligence Section.

The Senior Intelligence Analyst is accountable to the Officer in Charge, Confiscation Section, and is responsible for provision of high level tactical and strategic intelligence products to meet the needs of both internal and external clients. The role also is responsible for undertaking intelligence specific projects as well as the coordination, research, analysis, evaluation and dissemination of intelligence material.

The Senior Intelligence Analyst is responsible for the provision of training, development and supervision of non-sworn intelligence members and is required to assist in the development and delivery of state-wide intelligence related training, programs and assessments to meet intelligence training needs across SAPOL.

Special Conditions

Work Status	The incumbent must hold a current Australian work eligibility status and will be subject to a criminal history check. The incumbent may be assigned to other duties at this remuneration level or equivalent.
Location	Adelaide CBD
Qualifications	N/A
Out of Hours Work	Some out of hours work may be required.
Travel	Driver's licence and willingness to drive is essential, with some intrastate and interstate travel which may also be required.
Performance Management	The incumbent is required to participate in SAPOL's iEngage program.

Reporting / Working Relationships

The Senior Intelligence Analyst is a member of Financial and Cybercrime Branch and Reports to the Officer in Charge, Confiscation Section, Financial and Cybercrime Investigation Branch. The incumbent may be required to supervise Intelligence Analysts and Intelligence Support Officers, where relevant; and liaise with other managers and members of SAPOL (sworn and non-sworn) and external clients.

KEY OUTCOMES

- Undertake sound research and analysis of data received and gathered relevant to the operations of the Financial and Cybercrime Branch which may include assessing and reporting on statewide trends impacting the organisation.
- Establish and maintain key intelligence networks with stakeholders throughout SAPOL, other law enforcement and intelligence agencies at jurisdictional and national levels.
- Maintain and demonstrate a sound knowledge of developing intelligence issues and conducting continuous training review and evaluation.
- Demonstrate a sound working knowledge and apply contemporary research, analysis techniques and tools including software applications.
- Contribute to the intelligence requirements of SAPOL by the provision of suitably analysed intelligence products.
- Manage specific intelligence related projects and/ or assignments.
- Develop intelligence tools and methodologies that advance the analysis of crime trends and patterns which may include contribution to the development of policies and procedures for adoption within the Intelligence Portfolio.
- Develop training programs that will advance the knowledge and experience of other intelligence personnel and enhance uniform intelligence processes within SAPOL.
- Provide expert analytical advice and ensuring resources are utilised effectively.

- Contribute to the effective management of the relevant intelligence section/unit by ensuring:
  - Team members are led, managed and supervised to ensure a high standard of work performance;
  - Team members are afforded equal opportunity in accordance with the principles of equity and diversity;
  - Team members are managed in accordance with SAPOL's Occupational Health and Safety policies and relevant legal requirements; and
  - Team members are managed to ensure a harmonious workplace free of unlawful discrimination, sexual harassment and bullying is maintained.

QUALIFICATIONS / SKILLS / KNOWLEDGE / EXPERIENCE

Essential Minimum Requirements

- Highly developed research and analytical skills, ability to forecast trends and issues and recommend effective solutions.
- Highly developed oral and written communication skills with a demonstrated ability to provide high level advice to senior management and produce clear, concise, assessments and reports that are accurate.
- Demonstrated ability to liaise with a diverse range of people and to work effectively as an individual or as a member of a multi-skilled team.
- Demonstrated ability to work with limited supervision, set priorities, meet deadlines and to adapt to changing operational and strategic requirements.
- Demonstrated ability to lead, manage and supervise staff.
- Demonstrated ability to plan, develop, implement and evaluate training programs and/or complex projects.
- Knowledge of the principles of equity, diversity and inclusion.
- Demonstrates high levels of integrity and honesty.

Desirable Characteristics

- Experience in an investigative or intelligence environment.
- Tertiary qualification in intelligence, research, data and/or statistical analysis

CORPORATE RESPONSIBILITIES

- Maintain accurate and complete records in accordance with the State Records Act 1997 and departmental policies, procedures and practice guidance.
- Act at all times in accordance with the Code of Ethics for the South Australian Public Sector and legislative requirements including (but not limited to) the *Public Sector Act 2009* and *Work Health and Safety Act 2012*.
- Actively contribute to SAPOL's commitment to being an inclusive workplace where everyone is safe, respected and supported to reach their potential by demonstrating inclusive behaviour and showing respect for diverse backgrounds, experiences and perspective.
- Demonstrate an understanding and commitment to WH&S legislation, principles and practices and risk assessment in accordance with the WH&S Act (2012), regulations, approved codes of practice and AS/NZS ISO 31000:2018 Risk Management – Guidelines.