

Role Description

General information

Title:	Quarantine Station Inspector (Yamba)			Classification:	OPS-2
Division:	Biosecurity SA	Branch:	Compliance		Business Unit: Compliance
Type of Appointment:	Casual	Hours of Duty:	Irregular hours	Location :	Various

About us

South Australia is internationally recognised for the quality of its agriculture, food, and wine. Our regions are the backbone of our state and the economic powerhouse that drives prosperity for all South Australians.

The Department of Primary Industries and Regions (PIRSA) is a key economic development agency working in partnership with our primary industries, regional stakeholders and across all levels of government to advance the prosperity and sustainability of South Australia's primary industries and regional communities.

We are a passionate team of around 800 people working across metropolitan and regional South Australia to develop and protect our state's regions and food, wine, aquaculture, fisheries, forestry, grains, livestock, dairy and horticulture industries.

Purpose

The primary purpose of the role is to deliver effective inspection services to ensure that all Plant Material (including fruit & vegetables), Animals, Machinery and Soils meets South Australia's entry requirements in accordance with Legislation and any non-conformance is reported, and is then either re-directed for inspection, seized for destruction and/or returned to the State of Origin to protect South Australia from pest and/ or diseases.

The role contributes delivering the agency's [priorities](#) including securing production through biosecurity and efficient and sustainable use of resources.

The role contributes to working with stakeholders to develop and implement policies, legislation, regulatory framework and undertake surveillance, preparedness and response programs to underpin access to markets and protect the economy, environment, communities and human health.

Key Accountabilities

- Deliver effective inspection services to ensure that all plant material (including fruit & vegetables), Animals, Machinery and Soil meets South Australia's entry requirements in accordance with legislation and any non-conformance is reported, and is either re-directed for inspection, seized for destructions and/or returned to the State of origin to protect South Australia from pest/and or disease.
- Enforce the relevant Acts and legislation that Quarantine Station Inspectors are authorized under (*Plant Health Act & Livestock Act 1997*) including recording of evidence for breaches of the Acts
- Provide quarantine services (inspection and notification) as a first line of defense for produce, stock and machinery entering South Australia.
- Build trust and credibility for the Quarantine Program by providing sound information and maintaining a high level of customer orientation.
- Provide a professional and welcoming face of South Australia for travelers
- Ensure documentation and reporting is up-to-date, accurate and timely.
- Monitor movements, gathering and reporting intelligence to strengthen the web of state-wide quarantine services.
- Work with Police (and other agencies) to monitor activities or participate in their operations.

Key Deliverables / Results

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| <ul style="list-style-type: none"> • All road vehicles are inspected to ensure that fruit, produce and products, or machinery that may harbour declared pests or contaminated plant material or soil, is identified and appropriate action is taken. • Traffic flow is effectively managed. • Documentation is completed accurately and updated for regular reporting. | <ul style="list-style-type: none"> • Movements of vehicles and/or people are monitored, and irregular information reported. As suspects stop at Quarantine Stations, Inspectors may collaborate with Police in operations. • Inspections are skillfully conducted and managed to foster and maintain harmonious relationships. |
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Relationships

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| <ul style="list-style-type: none"> • Reports directly to the Quarantine Station Supervisor, Biosecurity • Works as a member of Biosecurity Division. | <ul style="list-style-type: none"> • Works closely with other Government departments, including SAPOL. |
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Requirements

- Possession of a current driver's licence and willingness to drive
- The Quarantine Station at Yamba operates 24hours a day 7 days a week for the entire year
- Must be available to work with Australian residency or current works permit is required (responsibility of applicant to provide evidence of a current work permit).
- in rostered hours.
- Inter / intrastate travel may be required.
- Have, or agree to acquire the Provide First Aid Certificate.
- You acknowledge your [work, health and safety obligations](#) and [our expectations](#)
- The incumbent will be required to undertake emergency management training and must be willing to participate in emergency preparedness, response and recovery activities required by government agencies.

Qualifications

- Essential: NIL
- Desirable: NIL

Capabilities

Capability	Behaviours
• Professional & Technical Knowledge Demonstrates fundamental knowledge related to quarantine services; keeps up to date with relevant changes in legislation and issues facing industry.	• Updates and maintains a sound understanding, and awareness of changes to the regulatory requirements of other States and Territories. • Researches and applies knowledge about entomology and pathology to identify pests/diseases in practical situations. • Sources expert advice when required. • Answers a wide range of queries about quarantine, directions and a wide range of local issues from the public confidently, demonstrating sound understanding of the field. • Provides technical support to colleagues. • Keeps up to date with changes in the industry.
• Conflict resolution Recognises different levels of conflict	• Demonstrates competence in dealing with people's feelings to de-escalate conflicts. • Remains calm in difficult or aggressive situations.

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in situations and acts sensitively and constructively to de-escalate conflict; employs tact, diplomacy and mutual respect to identify key issues; recognises own role in conflict	Listens and acknowledges others concerns and viewpoints
Communication skills Communicates easily in interactions with others, and conveys information clearly verbally, and in written communications and documents	- Speaks clearly and courteously in a confident manner and conveys information in a way that can be understood by others. - Communicates own position clearly and assertively, whilst maintaining polite and friendly contact. - Seeks to understand the viewpoint of others, asks questions to clarify meaning where necessary and conveys to the other party just what they have understood.
Relationship Building Develops productive working relationships through building rapport and understanding needs; demonstrates genuine interest; builds trust through openness and honesty.	- Competent and comfortable in dealing with people. - Reads and assesses people and situations quickly and builds rapport easily. - Relates easily and respectfully with a diverse range of people of all ages, cultures and backgrounds.

HRMS No:		ANZCO Code:	3113	Objective ID:	
Delegate Approval:	Executive Director, Biosecurity			Date:	04/12/2020
Approved and Classified by People and Culture:	Principal HR Business Partner, 23 March 2026				