

# Position Description

## Manager, Arts Projects including DreamBIG Children's Festival

### Why work with us

Every child and young person deserves a great education.

We have a strategy that aims to unlock every child's potential now and into the future, one that in partnership with learners, students, parents and the wider South Australian community will build a world-leading public education system. One that is equitable and prioritises learning and wellbeing.

Together we will make our education system the best it can be.

When our children and young people thrive, so do our communities and our state.

### Our values

We are part of the South Australian public sector and share the values of:

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| <b>SERVICE</b>                                                                    | <b>PROFESSIONALISM</b>                                                            | <b>TRUST</b>                                                                      | <b>RESPECT</b>                                                                    | <b>COLLABORATION &amp; ENGAGEMENT</b>                                             | <b>HONESTY &amp; INTEGRITY</b>                                                      | <b>COURAGE &amp; TENACITY</b>                                                       | <b>SUSTAINABILITY</b>                                                                    |
| We proudly service the community and the South Australian Government.             | We strive for excellence.                                                         | We have the confidence in the ability of others.                                  | We value every individual.                                                        | We create solutions together.                                                     | We act truthfully, consistently, and fairly.                                        | We never give up.                                                                   | We work to get the best results for current and future generations of South Australians. |

### About this role

The Manager, Arts Projects including DreamBIG Children's Festival works strategically and collaboratively to provide high level, state-wide leadership that ensures the provision of quality, timely educational and learning services for Preschool to Year 12 education sectors, leaders, educators and students in Arts projects and programs including DreamBIG Children's Festival.

The Manager is responsible for ensuring that the development of events, programs, resources and professional learning by arts organisations and industry partners are aligned to the Australian Curriculum, SA Curriculum, the SACE and other curriculum priorities using the unique resources and expertise within the department and the arts industry, and also provides effective state-wide leadership to the department across all education sectors to support the effective implementation of the Arts curriculum and pedagogy.

The Manager will undertake high level liaison and negotiation with senior officers and officials within arts organisations and industry partners to ensure an appropriate fit between the providers' objectives and the department's goals for provision of consultation services with stakeholder groups to identify needs and respond strategically.



The Manager will also be required to provide high level leadership with the partner organisations ensuring coordination between their work and that of the department and ensure high quality and timely advice concerning the progress of partner events and programs is provided as required to the Minister, Chief Executive and Executive Director, Curriculum and Learning.

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| <b>Position title</b>        | Manager, Arts Projects including DreamBIG Children's Festival |
| <b>Classification</b>        | STL3                                                          |
| <b>Division</b>              | Curriculum and Learning                                       |
| <b>Directorate</b>           | Curriculum                                                    |
| <b>Location</b>              | Education Support Hub, Hindmarsh                              |
| <b>Reports to</b>            | Program Manager, Languages                                    |
| <b>Direct reports</b>        | Nil                                                           |
| <b>Role description date</b> | August 2026                                                   |

### What you will do (key outcomes)

1. Implement state-wide strategic and quality improvements in the arts programs, projects, resources and professional learning across the state.
2. Provide effective leadership and consultation services in the design and provision of arts events, programs, resources and professional learning provided by organisations and industry partners to support the effectiveness of the Australian Curriculum, SA Curriculum, the SACE and their implementation through quality teaching and learning, addressing the needs of the diversity of learners.
3. Oversee the provision and delivery of strategic, timely, quality advice related to The Arts curriculum content and pedagogy in the context of local, national and international trends with a focus on improving learning outcomes for all learners.
4. Work collaboratively to ensure that DreamBIG Children's Festival, arts organisations, industry partners and department officers provide consistent quality teaching and learning programs, events, resources and professional learning programs.
5. Implement quality improvements based on the memorandums of administrative arrangements and grant agreements with arts organisations and industry partners involving state-wide strategic planning to improve the development of events, programs, resources and reporting protocols.
6. Provide leadership in negotiation with arts organisations and industry partners on behalf of the department to ensure alignment with departmental strategic priorities and effective working relationships.
7. Identify strategic improvements for internal and external stakeholder groups and develop processes for negotiating these improvements.
8. Provide effective project leadership and management to ensure that efficient work practices, information management and budget procedures are maintained and upheld.
9. Provide leadership across the Curriculum and Learning division to collaborate and broker relationships with Arts organisations and industry partners

10. Help to maintain a safe and healthy working environment by proactively reporting incidents, hazards and injuries.

### The capabilities you will bring (key competencies)

- **Design and project management:** Demonstrated highly effective professional learning design skills, resource management, project design and management and documentation skills at a state-wide level.
- **Communication:** Demonstrated high level oral and written communication skills including successful experience in developing collaborative working relationships and networks across a range of settings within changing and complex environments.
- **Leadership:** Extensive leadership experience in planning, implementing and evaluating deliberate and meaningful integration of teaching and learning resources across the curriculum to improve outcomes for learners.
- **Interpersonal skills:** Demonstrated successful experience in the provision of educational leadership in establishing clear agreed goals and objectives, to critically reflect and review practices and to guide the development of events, programs, resources and professional learning with organisations and industry partners
- **Teaching and learning:** Demonstrated significant knowledge of the Australian Curriculum, SA Curriculum and international trends and theories that impact on teacher practice, curriculum and learning particularly as they relate to South Australia and to the improved learning outcomes for all groups of learners.
- **Work Health and Safety:** Demonstrate knowledge and commitment to promoting and creating a safe and inclusive work environment; and the legislative requirements of Equal Opportunity and Work Health and Safety legislation.

### Who you will work with (key relationships)

#### Direct working relationship

- Reports to Program Manager, Languages
- Works closely with Assistant Director, Curriculum Development

#### Internal working relationships

- Works closely with leaders and officers within Curriculum and Learning division
- Works closely with staff throughout the department

#### External working relationships

- Works closely with personnel in the arts industry
- Consults and negotiates with key partners and stakeholders in the community, other state and commonwealth government departments, non-government education sectors, principal, parent and professional associations, unions, interstate education systems and authorities, the tertiary and business sectors.

### Eligibility

Applicants must be either currently registered or able to be registered to teach in South Australia. If not permanent with the Education Department, applicants must meet the department's minimum employment requirements before taking up an appointment.

Minimum departmental employment requirements for teachers include recognised teaching qualifications and registration as a teacher in South Australia and, in addition, for all applicants who are not permanent with the department will include an active on-line application in the Employable Teacher Register (ETR), a cleared Education Department Employment Declaration, Australian residency or current work permit, Reporting Abuse and Neglect training (previously known as Mandatory Notification), and an approved First Aid Certificate.

At the conclusion of a term of appointment:

- permanent Education Department employees will be placed according to the terms of their substantive appointment and the policies in operation at the time
- employees originally from other public sector organisations with a right of return, will be managed according to the provisions of the Public Sector Act 2009 (SA) and any applicable public sector determination or policies
- applicants who are not permanent employees of the department do not hold placement rights with the Department for Education at the conclusion of the appointment.

| Corporate responsibilities                                                                                                                                                                                                                                          | Special conditions                                                                                                                                                                                                            |
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| Keep accurate and complete records<br>Act appropriately in line with the Public Sector Code of Ethics at all times<br>Support diversity and promote an inclusive workplace for everyone<br>Maintain a commitment to Work Health and Safety legislative requirements | You may need a current driver's license and be willing to drive<br>You may be asked to work out of hours<br>You may need to travel within or outside South Australia<br>You need to achieve mutually agreed performance goals |

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| <b>Assessed by:</b><br>Tegan Palamaris, Advisor<br>People and Culture |  | <b>Approved by:</b><br>Harvey Thomas, Assistant<br>Director, Curriculum and<br>Learning |  |
| <b>Date:</b> August, 2026                                             |                                                                                     | <b>Date:</b> August, 2026                                                               |                                                                                       |