

Project Manager

OUR CULTURE

The **Department for Energy and Mining (DEM)** is committed to being the most transformative energy and mining government department in the world. To achieve this, we have developed four key enablers to high performing behaviour. These enablers underpin everything we do.

- Our culture is diverse, professional, accountable, respectful, and committed to safety. We work collaboratively so we all succeed.
- We are committed to demonstrating personal and professional leadership and value being recognised as leaders in our field.
- We deliver the best outcomes for South Australians.

We listen and engage meaningfully so that our decisions and actions build a successful and sustainable future for all South Australians

We are a White Ribbon Accredited workplace that promotes gender equality and a zero tolerance of violence in the workplace.

DEPARTMENT CONTEXT

DEM leads the state's contribution to the global transformation economy, overseeing the responsible mining and production of the minerals, metals, and fuels of the future, to safely and sustainably generate the energy and low carbon products of the future.

Our low-cost power, leading regulation system and culture of innovation is leading to the decarbonisation of industry, new modern manufacturing opportunities, increased employment and greater prosperity and security for the people of South Australia.

We particularly acknowledge the essential role that traditional Aboriginal people play in the energy and mining sector as land managers, heritage custodians, business owners and community leaders.

The **Policy and Programs Division** drives sustainable growth in the energy and resource sectors by unlocking opportunities through data-driven insights, analysis and strategic policy and program development and delivery. Through strong collaboration with stakeholders, the division identifies, analyses and addresses opportunities and barriers to growth, working proactively to enable innovation, investment and long-term sector resilience.

ROLE PURPOSE

The **Project Manager** supports the successful delivery of DEM's priority projects and strategic initiatives by providing commercial and strategic analysis, coordinating technical expertise, and facilitating informed decision-making.

Working within complex multi-agency governance environments, the role drives effective stakeholder engagement and collaboration across government, industry and communities to achieve commercial outcomes and advance industry and economic growth objectives.

ROLE TITLE	Project Manager		
CLASSIFICATION	ASO7	POSITION NUMBER	P69249
DIVISION	Policy and Programs		
BRANCH	Program Delivery		
DESIGNATED POSITION¹	No		

REPORTING / WORKING RELATIONSHIP

- Reports to: Manager, Projects
- Direct reports: Nil
- Works with: Colleagues in DEM, Office of the Minister for Energy and Mining, South Australian Government agencies, Australian Government agencies, Local Government bodies, relevant industry stakeholders, advisors, and communities.

KEY OUTCOMES

- Provide strategic, commercial and economic advice that supports South Australia's industrial transformation and industry capability development through the growth of priority sectors including energy transition, critical minerals and advanced manufacturing.
- Apply commercial acumen to assess project and investment opportunities and coordinate evidence-based analysis that evaluates public value, industry participation and economic outcomes.
- Build and maintain strategic partnerships across government, industry, research organisations and community stakeholders to support the delivery of transformational projects, investment opportunities and industry development priorities.
- Coordinate multidisciplinary inputs and technical expertise to support project and program delivery, informed decision-making, and the achievement of strategic objectives.
- Influence and engage senior stakeholders, project proponents and key decision-makers to foster collaboration, resolve issues, and maintain alignment with government priorities and desired outcomes.

- Prepare and deliver high-quality briefs, submissions, correspondence and strategic advice to support executive and ministerial decision-making.

SELECTION CRITERIA

- Demonstrated commercial and strategic acumen, including the ability to understand market dynamics, investment drivers, economic impacts and industry opportunities, and apply this understanding to support government decision-making and maximise strategic outcomes.
- Demonstrated experience in, and high-level knowledge of, project and risk management methodologies including effectively managing multi-faceted, complex, and sensitive projects with competing tensions, and stakeholder expectations.
- Demonstrated ability to lead and operate under broad direction, develop and implement strategy in a complex political, economic, social, technological, environmental, and legal context, using lateral and creative thinking.
- Well-developed stakeholder engagement, verbal, and written communication skills with the ability to lead communications with a broad range of stakeholders.
- Ability to resolve ambiguity through critical and analytical thinking as well as consulting with colleagues and stakeholders.
- Experience researching, analysing, and evaluating risks and opportunities associated with project options to recommend suitable solutions.
- Demonstrated experience in providing timely and quality advice to decision makers.
- Superior ability to plan, prioritise and deliver results, with minimal supervision.

DESIRABLE QUALIFICATIONS

- A relevant tertiary qualification in Project Management, Business/Commerce/Economics and/or Public Policy/Law is highly desirable.

SPECIFIC REQUIREMENTS

- DEM encourages flexible working arrangements such as working from home, part time work, job share, compressed weeks and purchased leave. Arrangements are negotiated with the appropriate Manager.
- The incumbent will embrace diversity in all its forms and demonstrate inclusive behaviours in the workplace.
- The role may involve travel (primarily intra-state).
- The incumbent will be required to maintain a safe working environment by adopting appropriate hazard management practices consistent with the role.
- The incumbent is expected to uphold the ethical behaviour and professional integrity standards as contained in the *Public Sector Act 2009*, as well as comply with any other relevant legislated requirements.
- Out of hours work may be required.