

Position Description

Aboriginal Services Engagement Officer

Why work with us

Every child and young person deserves a great education.

We have a strategy that aims to unlock every child's potential now and into the future, one that in partnership with learners, students, parents and the wider South Australian community will build a world-leading public education system. One that is equitable and prioritises learning and wellbeing.

Together we will make our education system the best it can be.

When our children and young people thrive, so do our communities and our state.

Our values

We are part of the South Australian public sector and share the values of:

							
SERVICE	PROFESSIONALISM	TRUST	RESPECT	COLLABORATION & ENGAGEMENT	HONESTY & INTEGRITY	COURAGE & TENACITY	SUSTAINABILITY
We proudly service the community and the South Australian Government.	We strive for excellence.	We have the confidence in the ability of others.	We value every individual.	We create solutions together.	We act truthfully, consistently, and fairly.	We never give up.	We work to get the best results for current and future generations of South Australians.

About this role

The Aboriginal Education Directorate provides strategic cultural and policy advice on national and state policy direction in relation to Aboriginal education and contributes to the implementation of the Department's Aboriginal Education Strategy.

The Aboriginal Services Engagement Officer will work collaboratively with a range of stakeholders to provide advice in the implementation of strategies identified in the Department of Education's Aboriginal Strategy that support the attendance, social and emotional wellbeing, and engagement and participation in learning of Aboriginal children, young people and their families/carers.

The environment can at times be politically sensitive in relation to Aboriginal affairs and governance. The position required high levels of confidentiality and is subject to periods of high workload and changing priorities.



Position title	Aboriginal Services Engagement Officer (ASEO)
Classification	AEW4
Division	Curriculum and Learning
Directorate	Aboriginal Education
Location	Various Education Offices
Reports to	Aboriginal Community Education Team Leader
Direct reports	Nil
Role description date	October 2025

What you will do (key outcomes)

1. Actively contribute to a range of partnership approaches with schools, preschools, and Student Support Services to implement proactive school and community education initiatives that support inclusion, learner engagement and achievement, social and emotional wellbeing, and participation of Aboriginal children, young people and their families/carers and communities to engage in learning.
2. Provide advice to site-based officers, leaders, and mentors to facilitate prompt and effective intervention and communication where there is a pattern of non-attendance.
3. Ensure Aboriginal students have fair and equitable access to appropriate services and support to meet their specific needs as identified by their one plan through developing parent, family, and community capacity to contribute to improved learning and wellbeing by working together with families/carers to develop an attendance strategy that includes targets for improved attendance.
4. Participate in case conferencing and liaising with government and non-government service providers to support early intervention with Aboriginal children and young people, and for students referred to Student Support Services.
5. Contribute to evaluating and reporting on the effect and impact on outcomes, programs and service delivery to respond Aboriginal children and young people.
6. Coordinate work in a team environment to negotiate resolution of issues and concerns and provide initiatives specifically for Aboriginal children and young people.
7. Display advocacy and commitment to a shared vision to improve the educational outcomes for Aboriginal children and young people and the inclusion of family and community members in the decision-making structures
8. Contribute to maintaining a safe and healthy work environment by taking personal accountability by identifying and reporting incidents, hazards, and injuries in accordance with DE policy & procedure, and cooperating and complying with reasonable instructions of DE line management and WHS Officers.

The capabilities you will bring (key competencies)

- **Evaluation:** Ability to evaluate, exercise initiative and judgement, and work as a member of a team to develop strategies to improve the attendance, social and emotional wellbeing, and engagement and participation in learning of Aboriginal children, young people and their families/carers.

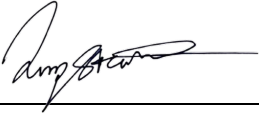
- **Communication:** Demonstrated ability to select and apply communication and interpersonal skills to negotiate and liaise effectively with a wide range of people, to support culturally competent service provision of government and non-government agencies and organisations.
- **Analysis:** Ability to implement strategies and processes to support the DE Aboriginal Strategy targets and partnership priorities, including the analysis, evaluation and application of information particularly in relation to readiness for school, attendance, and engagement and connections.
- **Advocacy:** Proven experience in working and utilising family and community networks with a diverse range of Aboriginal community groups, Aboriginal families and their children and young people, and Aboriginal service agencies.
- **Cultural:** Sound knowledge and understanding of cultural and contemporary issues facing Aboriginal families and communities.
- **Work Health & Safety:** Demonstrated knowledge and commitment to promoting and creating safe and inclusive work environment; and the legislative requirements of Equal Opportunity and Work Health and Safety legislation.

Who you will work with (key relationships)	Qualifications
Direct working relationship: • Aboriginal Community Education Team Leader Internal Working Relationships • Community Support Services staff, the Aboriginal Education team, partnership teams and sites External working relationships • Government and non-government agencies involved in the care and education of Aboriginal students, and other relevant bodies in the community	Essential: Nil Desirable: A certificate 4 or higher education qualification in education, human/community services, or equivalent experience

Corporate responsibilities	Special conditions
Keep accurate and complete records Act appropriately in line with the Public Sector Code of Ethics at all times Support diversity and promote an inclusive workplace for everyone Maintain a commitment to Work Health and Safety legislative requirements	You may need a current driver's license and be willing to drive (<i>remove if not required</i>) You may be asked to work out of hours You may need to travel within or outside South Australia You need to achieve mutually agreed performance goals You must have a current Working with Children Check

	You must do Responding to Risks of Harm, Abuse and Neglect – Education and Care training You must be an Australian resident or provide evidence you have a current work permit
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Eligibility
In accordance with Section 56 (2) of the Equal Opportunity Act 1984 (SA), applicants for this position must be of Aboriginal or Torres Strait Islander descent.

Assessed by: Riley Kempster, P&C Advisor		Approved by: Bronwyn Milera, Director, Aboriginal Education	
Date: October, 2025		Date: October, 2025	