

Role description

General information

Title:	Logistics Manager – HPAI Response Program			Classification:	ASO6
Division:	Biosecurity	Branch:	Animal Biosecurity	Business unit:	HPAI Response Program
Type of appointment:	Term Contract	Hours of duty:	37.5 hours per week	Location:	Metropolitan Adelaide

About us

South Australia is internationally recognised for the quality of its agriculture, food, and wine. Our regions are the backbone of our state and the economic powerhouse that drives prosperity for all South Australians.

The Department of Primary Industries and Regions (PIRSA) is a key economic development agency working in partnership with our primary industries, regional stakeholders and across all levels of government to advance the prosperity and sustainability of South Australia's primary industries and regional communities.

We are a passionate team of around 800 people working across metropolitan and regional South Australia to develop and protect our state's regions and food, wine, aquaculture, fisheries, forestry, grains, livestock, dairy and horticulture industries.

Purpose

The Logistics Manager is a member of the HPAI Response Program and is responsible for coordinating the logistics function to support effective program delivery. The position applies sound logistics, procurement and resource management principles to ensure the timely provision and maintenance of human, financial, and physical resources, facilities, services and materials required to support preparedness, response and recovery activities.

Working within a dynamic response environment, the position applies sound judgement to identify resource requirements, prioritise competing demands and coordinate logistics activities in accordance with PIRSA policies, procedures and emergency management arrangements. The position provides leadership and coordination across the logistics function, working collaboratively with functional leads, stakeholders and service providers to enable operational priorities and response actions to be delivered effectively.

The position contributes to continuous improvement by identifying opportunities to strengthen logistics systems, processes and service delivery arrangements that support the Program's objectives.

Key accountabilities

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| <ul style="list-style-type: none"> Providing leadership for and oversight of the Program's Logistics' team and functions appropriate to the size and complexity of the response. Participating in the response program, representing and managing the logistics function. Proactively engaging and collaborating with the functional leads in the Program, government and supporting agencies and goods and services providers, to coordinate resources and support operational requirements. | <ul style="list-style-type: none"> Ensuring the organisation and provision of human and physical resources, facilities, services and materials consistent with PIRSA policies and procedures. Supporting the transition, scaling and/or demobilisation of logistics resources, equipment and services as required. |
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Key deliverables / results

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| <ul style="list-style-type: none"> • Providing leadership for the effective delivery of logistics functions appropriate to the size and complexity of the Program. • Providing high-level advice and coordination for the development, implementation and delivery of logistics requirements, including those identified in the Response Plan (IAP). • Forecasting and coordinating the provision of facilities, services and resources required to support Program delivery in accordance with PIRSA policy. • Implementing and maintaining systems to support the resource requirements of the Program including WHS, finance, contract management, IT, procurement and induction. | <ul style="list-style-type: none"> • Actively works with government agencies, participating and supporting agencies and others as required enabling goods and services to be sourced and delivered on time; keeping stakeholders informed. • Goods and services are coordinated and monitored to ensure they remain fit for purpose and support Program requirements. • Establishes mechanisms to gather feedback from customers about the efficiency, quality, and ways to improve service delivery. • Supporting the implementation of Program plans, including resource transition and demobilisation activities as required. |
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Relationships

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| <ul style="list-style-type: none"> • The Logistics Manager is a member of the HPAI Response Program • The role reports to the Program Manager, HPAI Response Program collaborates with other Program team members and PIRSA support branches. | <ul style="list-style-type: none"> • Roles reporting to this role include a small number of Logistics Officers. • The Logistics Manager establishes and maintains strong links with technical and operational experts, supply chain suppliers and relevant support industries. |
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Requirements

- Possession of a current driver's licence and willingness to drive.
- Out of hours work and inter / intrastate travel may be required.
- Australian residency or current works permit is required (responsibility of applicant to provide evidence of a current work permit).
- You acknowledge your work, health and safety obligations and our expectations when [applying for a role](#).
- The incumbent will be required to undertake emergency management training and must be willing to participate in emergency preparedness, response and recovery activities required by government agencies.
- PIRSA works under the South Australian government's Protective Security framework. By applying for this role, you consent to obtaining and being screened under the process of a Nationally Coordinated Criminal History Check (NCCHC).

Qualifications

- Essential: Nil.
- Desirable: Demonstrated experience in logistics, procurement, resource management or related functions, preferably within an emergency or response environment.

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Capabilities	
Capability	Behaviours
Professional and Technical Knowledge Demonstrates substantial knowledge and experience in logistics, procurement and resource (including financial) management practices relevant to supporting program delivery and emergency response activities.	- Substantial experience relevant to role, including, procurement or resource management. - Demonstrated ability to work effectively independently and collaboratively as part of a multidisciplinary response team. - Demonstrated ability to analyse information, identify resource requirements and develop practical logistics solutions to support operational priorities. - Highly developed communication (oral and written) and interpersonal skills including sound conflict resolution and negotiation skills, and ability to brief/debrief personnel. - Ability and experience in liaising with other organisations. - High level resource management, organisational and service delivery skills, including the ability to cope with multiple tasks and implement decisions under pressure. - Demonstrates initiative, adaptability and flexibility in responding to changing operational requirements.
Planning and Organising (Work Management) Demonstrates ability to coordinate competing priorities, establish practical work plans and deliver logistics outcomes within changing environments.	- Delegates responsibilities effectively, establishing clear roles and feedback mechanisms. - Manages pressure associated with meeting multiple deadlines. - Demonstrates confidence and leadership in ambiguous, turbulent and changing situations. - Recognises the implications of change on stakeholders.
Leading and Motivating Others Provides effective leadership and support to logistics personnel, encouraging collaboration, accountability and delivery of agreed outcomes.	- Provides clear direction and support to logistics personnel. - Promotes a positive and collaborative team environment. - Supports staff to understand their role in achieving Program objectives. - Encourages accountability and continuous improvement.
Strategic Focus Maintains awareness of Program objectives and translates requirements into practical logistics priorities and actions.	- Develops logistics priorities aligned with Program needs. - Identifies emerging risks and resource constraints. - Provides advice to support operational decision-making. - Applies continuous improvement principles.

HRMS no.:	TBA	ANZCO Code:	1336	Objective ID:	TBA
Delegate approval:	Executive Director, Biosecurity			Date:	16/07/2026
Approved and classified by People and Culture:	Senior HR Business Partner, Biosecurity				