

Position Description

Parent Resources Support Partner

Why work with us

Every child and young person deserves a great education.

We have a strategy that aims to unlock every child's potential now and into the future, one that in partnership with learners, students, parents and the wider South Australian community will build a world-leading public education system. One that is equitable and prioritises learning and wellbeing.

Together we will make our education system the best it can be.

When our children and young people thrive, so do our communities and our state.

Our values

We are part of the South Australian public sector and share the values of:

							
SERVICE	PROFESSIONALISM	TRUST	RESPECT	COLLABORATION & ENGAGEMENT	HONESTY & INTEGRITY	COURAGE & TENACITY	SUSTAINABILITY
We proudly service the community and the South Australian Government.	We strive for excellence.	We have the confidence in the ability of others.	We value every individual.	We create solutions together.	We act truthfully, consistently, and fairly.	We never give up.	We work to get the best results for current and future generations of South Australians.

About this role

As a member of the Early Years Curriculum and Learning Directorate, the Parent Resources Support Partner provides state-wide leadership and consultancy in the strategic design, development, and continuous improvement of high-impact, parent-facing numeracy and literacy resources for children from birth to age 12. The Partner leads major departmental initiatives that set the system standard for resource quality, accessibility, and inclusion, ensuring alignment with departmental strategic priorities, the Early Years Learning Framework, the National Quality Standard, and the South Australian Curriculum for Public Education.

Working across the directorate and with external stakeholders, the Partner drives innovation, evaluation, and the translation of research and policy into practice, exercising significant autonomy and influence over practices that shape the Department's engagement with families and communities, including Aboriginal families and priority cohorts. The Parent Resources Support Partner provides expert advice and thought leadership, directly informing Department policy, major projects, and future directions for family engagement resources at a system-wide level.

Position title	Parent Resources Support Partner
Classification	STL3
Division	Curriculum and Learning
Directorate	Early Years Curriculum and Learning
Location	Education Support Hub, 8 Milner Street, Hindmarsh
Reports to	Director, Early Years Curriculum and Learning
Direct reports	Nil
Role description date	July 2026

What you will do (key outcomes)

1. Lead the design, facilitation and evaluation of state-wide, meaningful engagement and co-design processes with families, community organisations, and priority cohorts to ensure the Learning and Thriving Together resource distinctly reflects the lived experiences, strengths, needs, and aspirations of all South Australian families.
2. Provide authoritative leadership in the development, implementation, and ongoing enhancement of the Learning and Thriving Together platform, ensuring all resources set benchmarks for accessibility, engagement, user-centricity, and responsiveness to the diverse needs of families and communities across the State.
3. Drive the establishment and sustainability of high-level partnerships with government, non-government, and community organisations, including Parent Reference Groups and Community Champions, to maximise the reach, influence, and impact of the initiative throughout South Australia.
4. Champion the integration of culturally responsive, inclusive and equity-focused approaches across all resources, engagement strategies and communication materials, with strong focus on advancing outcomes for Aboriginal children and families, culturally and linguistically diverse communities, rural and regional families, and other priority cohorts.
5. Strategically guide the planning, delivery and evaluation of project activities, state-wide marketing initiatives and engagement strategies to elevate awareness, participation and utilisation of the Learning and Thriving Together resource.
6. Oversee and maintain system-level governance, accountability and evaluation frameworks, leading the collection and critical analysis of stakeholder feedback and engagement data to monitor effectiveness, project success and inform future strategic development.
7. Contribute to a safe, healthy and collaborative working environment by complying with departmental policies and proactively identifying and reporting hazards, incidents and risks.

The capabilities you will bring (key competencies)

- **Early Childhood Knowledge:** Demonstrated knowledge of early years teaching and learning, with particular reference to literacy and numeracy. Proven ability to apply this expertise to lead, influence and quality assure the project outputs and continuous improvement of parent-facing resources that strengthen family engagement at a system level, ensuring all resources reflect current research, policy and educational priorities.

- **State-wide Community and Stakeholder Engagement:** Proven track record in leading state-wide consultation, co-design, and engagement processes with diverse families, communities and organisations. Translates policy and research into clear, practical communications and resources that support positive outcomes for all families, and champions strengths-based marketing and engagement to promote family participation and system-wide resource uptake.
- **Family and Community Development:** Applies community development principles and evidence to build confidence, capability, and flourishing partnerships between families, communities and the education system. Drives innovative approaches that support children's learning across diverse contexts, and guides system improvement to remove barriers and enhance engagement state-wide.
- **Cultural Responsiveness and Inclusion:** Demonstrates a strong commitment to culturally responsive and inclusive practice, with the ability to build respectful and effective relationships with Aboriginal families, culturally and linguistically diverse communities, and families from a range of backgrounds and contexts. Applies knowledge of Aboriginal cultures, perspectives and ways of knowing, and engages families and communities in meaningful consultation and co-design processes to ensure resources, learning opportunities and engagement strategies are equitable, accessible and reflective of diverse experiences and strengths.
- **Resource Development and Communication:** Demonstrates expertise in developing high-quality, evidence-informed literacy and numeracy resources that align with departmental priorities, the Early Years Learning Framework, the National Quality Standard and the South Australian Curriculum. Translates complex policy, research and curriculum content into actionable, accessible resources for families, supporting continuous innovation and cross-sector distribution.
- **Project Planning, Delivery and Professional Practice:** Demonstrated ability to plan, coordinate and deliver state-level project activities, demonstrating advanced organisational skills, initiative and judgement. Manages complex priorities with agility, maintains high standards of documentation and reporting, and models professionalism, integrity, and a commitment to outstanding outcomes for children, families and the broader education community.
- **Partnership and Network Development:** Proven ability to build and sustain collaborative partnerships and networks across the public, private and community sectors. Demonstrate system-level leadership by driving shared ownership, governance, and accountability for major departmental projects and initiatives, ensuring strategic alignment with departmental objectives and achieving maximum state-wide impact.
- **Research, Evaluation and Continuous Improvement:** Demonstrated expertise in strategically utilising research, evidence, and sector feedback to inform and guide departmental priorities, resource innovation and project delivery. Leads evaluation processes and cultivates a culture of ongoing reflection and improvement to optimise system-wide impact and elevate standards of practice
- **WHS:** Demonstrated knowledge and commitment to promoting and creating a safe and inclusive work environment, and the legislative requirements of Equal Opportunity and Work Health and Safety legislation.

Who you will work with (key relationships)**Internal working relationships:**

- Director, Early Years Curriculum
- Leader, Parent Resources
- Parent Resources Development Partner
- Curriculum and Learning division staff
- Early years of schooling partner

External working relationships:

- SA Aboriginal Organisations
- SA Multicultural and Culturally Diverse Organisations
- Organisations supporting rural and remote communities
- Office for Early Childhood Development
- SA Cultural Institutions

Eligibility

Applicants must be either currently registered or able to be registered to teach in South Australia. If not permanent with the Education Department, applicants must meet the department's minimum employment requirements before taking up an appointment.

Minimum departmental employment requirements for teachers include recognised teaching qualifications and registration as a teacher in South Australia and, in addition, for all applicants who are not permanent with the department will include an active on-line application in the Employable Teacher Register (ETR), a cleared Education Department Employment Declaration, Australian residency or current work permit, Reporting Abuse and Neglect training (previously known as Mandatory Notification), and an approved First Aid Certificate.

At the conclusion of a term of appointment:

- permanent Education Department employees will be placed according to the terms of their substantive appointment and the policies in operation at the time
- employees originally from other public sector organisations with a right of return, will be managed according to the provisions of the Public Sector Act 2009 (SA) and any applicable public sector determination or policies
- applicants who are not permanent employees of the department do not hold placement rights with the Department for Education at the conclusion of the appointment.

Corporate responsibilities	Special conditions
Keep accurate and complete records Act appropriately in line with the Public Sector Code of Ethics at all times Support diversity and promote an inclusive workplace for everyone Maintain a commitment to Work Health and Safety legislative requirements	You may need a current driver's licence and be willing to drive You may be asked to work out of hours You may need to travel within or outside South Australia You need to achieve mutually agreed performance goals

Assessed by: Valentina Lopez, People and Culture Advisor	<i>Valentina L</i>	Approved by: Kate Ryan, Director Early Years Curriculum & Learning	<i>C. Ryan</i>
Date: July, 2026		Date: July, 2026	