

Role Statement

Principal Project Officer, Regional Support

Classification Level:	ASO6	Agency:	Office for Recreation, Sport and Racing
Position Number:	P69256	Division:	Sector Capability and Partnerships
Direct Reports:	0	Business Unit:	Projects and Partnerships
ANZSCO Code:	5111	Reports to:	Manager, Projects and Partnerships
Date Updated:	Jul 2026	Location:	Mile End

Organisation Overview

The Office for Recreation, Sport and Racing (ORSR) is the lead South Australian Government agency for sport, active recreation and racing. ORSR supports sport and recreation organisations, local government, and the community by providing leadership and support through the development and delivery of funding, policy, programs, infrastructure planning and management, and high-performance pathways.

Division

The **Sector Capability and Partnerships** division takes a strategic and integrated approach to developing and delivering sport and active recreation initiatives that promote diversity, equity, and sustainability. The division focuses on supporting the sport and recreation sector to create inclusive and welcoming environments that encourage lifelong participation, helping to build and sustain a proud, active, and connected community.

Role Overview

The Principal Project Officer, Regional Support reports to the Manager, Projects and Partnerships and is responsible for leading the delivery and evaluation of strategic initiatives, projects and partnerships aligned with Government and ORSR priorities.

The role has a strong regional focus and is responsible for strengthening connections between ORSR, regional South Australia and local government. This includes coordinating and providing oversight of ORSR initiatives across regional communities, supporting equitable access to sport and recreation opportunities, and fostering effective stakeholder engagement.

Working closely with local government, state sporting organisations, recreation bodies, community organisations and other government agencies, the Principal Project Officer identifies opportunities to build



sector capability, increase participation in sport and active recreation, strengthen community outcomes and address emerging regional needs.

The role is responsible for delivering targeted place-based initiatives, managing the Regional Support Fund and overseeing Regional Support Officers located across South Australia. The position also supports the development and implementation of strategic engagement approaches that strengthen ORSR's relationships with local government and regional stakeholders.

The Principal Project Officer provides leadership across the Agency, working collaboratively with other divisions and key stakeholders to ensure regional perspectives inform policy, program design and service delivery. The role actively represents and advocates for the sport and recreation portfolio across government, ensuring the needs, challenges and opportunities of regional South Australia are understood and reflected in coordinated government responses.

Key Outcomes of the Role

- Identify, coordinate and implement initiatives, programs and projects that advance ORSR priorities and strengthen the capability and capacity of the sport, recreation and racing sectors.
- Identify regional sport and recreation priorities, emerging opportunities and service gaps to inform ORSR policy, programs and investment decisions.
- Coordinate regional workplans and priorities to ensure a consistent and strategic approach to stakeholder engagement and service delivery across regional South Australia.
- Facilitate communication, knowledge sharing and collaboration between regional staff and metropolitan-based teams.
- Ensure regional perspectives are considered in the development and implementation of ORSR programs, initiatives and funding opportunities.
- Foster strong relationships with regional stakeholders and all local government stakeholders to strengthen collaboration and improve outcomes for South Australian communities.
- Represent ORSR at the regional, state and national levels through operational committees, working parties, forums and/or task forces.
- Prepare relevant Cabinet reports including an annual Progress Report Card through engaging with partners across government.
- Undertake critical, sensitive and/or complex consultation and/or negotiation processes with stakeholders and across government agencies.
- Provide a high standard of customer service for internal and external clients.
- Contribute to a safe, diverse and healthy work environment free from discrimination and harassment by working in accordance with legislative requirements, the Code of Ethics for the South Australian Public Sector, equal employment opportunity and departmental human resource policies, including Work Health Safety and Wellbeing requirements.

Special Conditions and Essential Requirements

- This role has been classified as a position of trust, and a 'prescribed position' under the *Child Safety (Prohibited Persons) Act 2016*. The incumbent is subject to a satisfactory Department of Human Services Working With Children Check (WWCC) in line with departmental criminal history screening policies and procedures.
- Some out of hours work will be required.
- Some intrastate travel will be required.

Qualifications / Licences

Essential

- Tertiary qualification in Sport and Recreation Management, Project Management, Community Engagement or other relevant field.

Desirable

- Demonstrated understanding of the sport and recreation sector in South Australia, including the role of government and its interaction with the sector.
- Demonstrated understanding of local government in South Australia and the role it plays in supporting sport, recreation and community outcomes across metropolitan and regional communities.

Person Capabilities

- Understands and is responsive to stakeholder needs and perspectives.
- Delivers programs under limited direction, identify performance outcomes, plan and coordinate activities, set priorities and achieve objectives within deadlines.
- Confidently communicates messages in a clear and concise manner using appropriate language.'
- Advanced written communication skills, including the ability to prepare clear and timely briefings, correspondence and reports.
- Understands, supports and promotes organisational goals and business objectives.
- Actively supports and seeks new initiatives and is responsive to change.
- Works collaboratively and shares information and seeks input from others.
- Acts with integrity and promotes consistency among principles, organisational values and ethical behaviour.
- Contributes to a culture that values and respects diversity and models this in all interactions.
- Monitors project performance and takes action to improve the delivery of quality outcomes.
- Values specialist expertise and capitalises on the knowledge and skills of others.

Corporate Responsibilities



Exhibits behaviours and demonstrates commitment and accountability to:

- Keeping accurate and complete records of business activities in accordance with the State Records Act 1997.
- Maintaining a commitment to the Public Sector Act 2009, Ethical Conduct and the legislative requirements of the Public Sector Act 2009 and Work Health and Safety Act 2012.
- Supporting and advocating Equal Employment Opportunity (EEO) and diversity in the workplace in accordance with EEO legislation. In particular, maintaining a commitment to promote an inclusive workplace in support of Aboriginal and Torres Strait Islander people and other under represented groups.

Delegate Approval

Name

Signature

Date: / /

.....

.....

