

Position Description

Executive Director, PYEC

Why work with us

Every child and young person deserves a great education.

We have a strategy that aims to unlock every child's potential now and into the future, one that in partnership with learners, students, parents and the wider South Australian community will build a world-leading public education system. One that is equitable and prioritises learning and wellbeing.

Together we will make our education system the best it can be.

When our children and young people thrive, so do our communities and our state.

Our values

We are part of the South Australian public sector and share the values of:

							
SERVICE	PROFESSIONALISM	TRUST	RESPECT	COLLABORATION & ENGAGEMENT	HONESTY & INTEGRITY	COURAGE & TENACITY	SUSTAINABILITY
We proudly service the community and the South Australian Government.	We strive for excellence.	We have the confidence in the ability of others.	We value every individual.	We create solutions together.	We act truthfully, consistently, and fairly.	We never give up.	We work to get the best results for current and future generations of South Australians.

About this role

The Executive Director, Pitjantjatjara/Yankunytjatjara Education Committee (PYEC) delivers educational leadership and coordination to facilitate the effective operation and management of the PYEC, which supports and ensures the continued involvement of Anangu community members in school issues, and policy or curriculum direction, across the Anangu Lands.

The Executive Director, PYEC is responsible for delivering a range of effective and timely strategic advice and information to the Education Director, and a range of other government stakeholders and service providers operating within the Anangu Lands in order to support the ongoing achievement of PYEC goals and objectives. The Executive Director, PYEC will provide an effective education and governance advocacy and support role for Anangu Lands schools. This ensures their continued successful engagement with the department's educational services, including identifying and addressing relevant opportunities, risks and issues to support the achievement of educational goals and objectives.

The Executive Director, PYEC will fulfill the requirements of the PYEC and Department for Education South

Australia's 2024 Agreement. They will contribute to the successful delivery of the Department's Strategy for Public Education by offering timely guidance, responsive leadership, and active support in implementing assigned initiatives.

Position title	Executive Director, PYEC
Classification	ASO8
Division	Schools and Preschools
Directorate	Flinders Park 1
Location	Ernabella
Reports to	Education Director, Flinders Park 1
Direct reports	Nil
Role description date	October 2025

What you will do (key outcomes)

1. The effective operation and management of the PYEC is ensured through the delivery of educational leadership and coordination, which supports and ensures the continued involvement of Anangu community members in school issues and policy or curriculum directions.
2. Quality governance processes, policy and procedures for the PYEC are established, reviewed and improved, and governance opportunities, risks and issues are identified and addressed to support the successful achievement of educational goals and objectives.
3. The performance of Anangu Lands schools is regularly monitored and reported on to the PYEC, and the effective utilisation of the Schools Improvement Accountability Framework ensures that consistent results and measures are achieved across the Anangu Lands educational sites and services.
4. Department and PYEC change and improvement strategies and agendas are effectively implemented and supported across Anangu Land schools and preschools, and change and improvement opportunities, risks and issues are identified and addressed to support the successful achievement of educational goals and objectives.
5. Effective and timely strategic advice and information is provided to the Education Director, and a range of other government stakeholders and service providers operating with the Anangu Lands, which supports the ongoing achievement of PYEC goals and objectives.
6. Effective education and governance advocacy and support is provided for Anangu Lands schools and preschools, which ensures their continued successful engagement with department educational services.
7. Culturally sensitive, proactive and responsive parental liaison and complaints management support is delivered to Anangu Lands schools, which ensures best quality educational outcomes for Anangu Lands schools and students.
8. A range of educational initiatives, projects and support services, that underpin the achievement of the Department's Strategy for Public Education, are delivered in a timely and effective manner.

9. Current educational contribution is made to the effective and efficient operation of Schools and Preschools, which supports the ongoing development of department educational goals and objectives across all school sites and communities.
10. Help to maintain a safe and healthy working environment by proactively reporting incidents, hazards and injuries.

The capabilities you will bring (key competencies)

- **Communication Skills:** Well-developed communication skills in order to sensitively and appropriately consult, negotiate, present information to, and gain the confidence and cooperation of a diverse range of stakeholders, including Aboriginal people and community groups.
- **Task Management:** Proven ability to work effectively and independently, within a multi-disciplinary education service delivery environment, and to determine and set priorities, organise challenging workloads, utilise initiative and meet deadlines
- **Committee Management:** Proven experience in managing and supporting the operation of a committee, including promoting and ensuring delivery of governance, strategic directions, policy and processes, which underpin its effective operation.
- **Project Management:** Demonstrated experience undertaking or supporting educational projects, programs, initiatives and outcomes within Aboriginal communities, including coordinating the delivery of assigned program objectives within a culturally diverse educational environment.
- **Building Educational Outcomes:** Demonstrated experience in supporting the development and implementation of processes, reports and information, which guides and influences the educational outcomes within an assigned diverse and complex learning environment.
- **Government Knowledge:** Proven knowledge of department educational operations, policies, procedures, guidelines, instructions and systems, and of the principles underlying effective educational change management and continuous improvement.

Who you will work with (key relationships)	Qualifications
Direct working relationships: • Education Director • Assistant Director, Anangu Lands Partnership • Anangu Education Services staff • PYEC committee members and stakeholders • Anangu Coordinators, Anangu Educators, and governing councils • Anangu school leaders Internal working relationships: • School staff and stakeholders working with or in Anangu school sites • LET and staff in Anangu Lands Partnership	Essential: Nil. Highly Desirable: Fluency in Pitjantjatjara or Yankunytjatjara and English. Desirable: A relevant tertiary or postgraduate qualification in education or related field.

External working relationships: • Directors and managers, in Schools and Preschools division and across department • Key government and non-government stakeholders who provide services across the Anangu Lands • Anangu Lands community members and representatives • SCALS and Commonwealth Government Agencies	
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Corporate responsibilities	Special conditions
Keep accurate and complete records Act appropriately in line with the Public Sector Code of Ethics at all times Support diversity and promote an inclusive workplace for everyone Maintain a commitment to Work Health and Safety legislative requirements	You must have a current driver's license and be willing to drive. You may be asked to work out of hours You may need to travel within or outside South Australia You need to achieve mutually agreed performance goals You must have a current Working with Children Check You must do Responding to Risks of Harm, Abuse and Neglect – Education and Care training You must be an Australian resident or provide evidence you have a current work permit

Assessed by: Hannah Matthews, People and Culture Advisor		Approved by: Mark Ames, Education Director	
Date: October, 2025		Date: October, 2025	