



Role Statement

Role title	Management Reporting SME	Classification	AS07
Branch	Shared Services SA	Type of Appointment	Contract Short Term
Section	Finance Reform Program	Position Number	TBC
Approved by	Matt Moffat	Date	May 2026

Department of Treasury and Finance

The Department of Treasury and Finance is the lead agency for economic, digital and financial policy outcomes.






We play a vital role in providing financial services to the community and economic and fiscal policy advice as well as digital services to the Government of South Australia.

The Department of Treasury and Finance actively promotes flexible working arrangements and values diversity in the workplace.

Our Purpose

We are *the Government's trusted fiscal, economic, digital and policy advisor*.
We work to ensure *South Australia is a thriving, prosperous State now and in the future*.

Who we are

 <p>Talented, Clear Eyed and Curious</p> <p>We are analytical, evidence based, innovative and creative.</p>	 <p>High Performing</p> <p>We are known for achieving successful and timely outcomes.</p>	 <p>Trusted Partner</p> <p>We work better together. We lead, partner, and collaborate to help solve the big challenges.</p>	 <p>Agile</p> <p>We organise around opportunities critical to our state and are flexible in responding to challenges.</p>	 <p>Fulfilled and Fun</p> <p>We take the work seriously and ourselves less so - we support each other in the pursuit of excellence and make Treasury a great place to work.</p>
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What we are known for

A world class Treasury and Finance.
A high performing agency that seizes opportunities, addresses the big challenges, and is a destination employer providing rewarding careers.

Branch/Section

The Projects SME will undertake a key role in the Finance Reform Program (FRP) being led by Shared Services SA to replace the Government's main financial management system (FMS), Masterpiece. The existing system, used by the majority of SA Government Agencies (excluding SA Health), was implemented 30 years ago and is reaching the end of its useful life.

The implementation of Oracle as the selected FMS, and best practice processes, will fundamentally change the way finance activities are performed across all in-scope Agencies and impact a broad range of stakeholders, including financial, ICT and operational teams.

The program of work includes the design and implementation of standardised business processes leveraging industry leading practices and out-of-the-box functionality, testing and deployment of Oracle across a wide range of government agencies; significant change management and stakeholder engagement activities; and execution of a fit-for-purpose training program that supports end user adoption.

What this role is responsible for

- Supporting the Functional Lead and Projects Lead with Agency consultation to assist the Agencies to assess the existing suite of Oracle reports and identify any if their key Management Reporting requirements that are not met by the available reports.
- Providing guidance on reporting capabilities, promotes adoption of standard reports and dashboards.
- Acting as a bridge between the Agency stakeholders and the Reporting/ Analytics Team, ensuring any additional Management Reporting requirements are defined in a consistent way, ensuring any development uses existing reports as the base wherever possible.
- Facilitating workshops, and requirement gathering sessions to define reporting outcomes and priorities.
- Translate business requirements into functional reporting specifications and user stories.
- Work closely with the Reporting Team within the FRP to support report development, enhancement and deployment activities.
- Support Functional Unit Testing (FUT) and User Acceptance Testing (UAT).
- Support the development of reporting Training for Agency Users.

Who this role reports to

- The Management Reporting SME is accountable to the Projects Lead

Key Relationships/Stakeholders

- The Projects Team
- Finance Reform Program Team - multiple workstreams staff (Functional, Technical, Test, Change and Training and Project Management Office) Systems Implementation Partner (SIP) staff.
- Staff across Shared Services SA.
- Key Contacts in client Agencies across the Public Sector

Special Conditions

- Applicants will be required to undergo the appropriate and relevant employment screening assessment(s) required for this role in line with the department's Employment Screening Policy.
- This role requires:
 - Nationally Coordinated Criminal History Check
 - Working with Children Check
 - Security Clearance (including Baseline, Negative Vetting Level 1 or Level 2, Positive Vetting)
 - Other:
- Some out of hours work may be required. Intrastate and interstate travel may be required.
- The incumbent will be required to participate in the Departmental Performance Management Program.
- The incumbent may be required to be assigned to other positions at the same remuneration level across the department.

Essential Expertise

- Strong experience in management reporting, business intelligence or analytics environments.
- Demonstrated ability to engage with stakeholders and elicit business and reporting requirements.
- Experience mapping business requirements to standard reporting solutions and capabilities.
- Strong analytical and problem solving skills with attention to detail.
- Ability to prioritise competing stakeholder demands in a fast paced environment.
- Demonstrated experience in the application of the relevant legislation, policies and procedures, including Code of Ethics, EEO and cultural inclusion.
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- An understanding of the legislative requirements of the *Work Health and Safety Act 2012*.
- An understanding of and ability to work/manage to the spirit and principles of AS ISO 31000:2018 Risk management – Guidelines.

Desirable Expertise

- Relevant Tertiary qualifications in Accounting or a related discipline.
- Experience in working on large scale complex projects and operating in a complex and fast-paced environment.
- Experience working with reporting and visualisation tools such as Power BI/ Oracle FDI or similar.