

Role Statement

Role title	Manager, Sourcing & Performance	Classification	ASO8
Branch	Commercial and Procurement	Type of Appointment	Ongoing
Section	Strategic Contracts	Position Number	
Approved by	Chief Commercial Officer	Date	

Department of Treasury and Finance

The Department of Treasury and Finance is the lead agency for economic, digital and financial policy outcomes.






We play a vital role in providing financial services to the community and economic and fiscal policy advice as well as digital services to the Government of South Australia.

The Department of Treasury and Finance actively promotes flexible working arrangements and values diversity in the workplace.

Our Purpose

We are *the Government's trusted fiscal, economic, digital and policy advisor*.
We work to ensure *South Australia is a thriving, prosperous State now and in the future*.

Who we are

 <p>Talented, Clear Eyed and Curious</p> <p>We are analytical, evidence based, innovative and creative.</p>	 <p>High Performing</p> <p>We are known for achieving successful and timely outcomes.</p>	 <p>Trusted Partner</p> <p>We work better together. We lead, partner, and collaborate to help solve the big challenges.</p>	 <p>Agile</p> <p>We organise around opportunities critical to our state and are flexible in responding to challenges.</p>	 <p>Fulfilled and Fun</p> <p>We take the work seriously and ourselves less so - we support each other in the pursuit of excellence and make Treasury a great place to work.</p>
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What we are known for

A world class Treasury and Finance.
A high performing agency that seizes opportunities, addresses the big challenges, and is a destination employer providing rewarding careers.

Branch/Section

The Commercial and Procurement Branch is the government's lead advisor on commercial strategies, specialist procurement and strategic contracting. In partnership with Departments, the Branch will lead the assessment and management of commercial projects, uplift the capability across government, implement and manage modern systems, oversee and support major projects, and lead strategic procurement.

What this role is responsible for

The Manager, Sourcing & Performance leads the strategic sourcing function within the Commercial and Procurement Branch and is responsible for the leadership, direction and oversight of complex sourcing and procurement advisory activities across government.

The role ensures that sourcing services delivered by the Branch support whole-of-government priorities, deliver value for money outcomes, manage commercial and procurement risk, and strengthen procurement capability across Public Authorities.

Key Responsibilities:

- Lead the strategic sourcing function within the Commercial and Procurement Branch, providing leadership and direction for complex sourcing and procurement advisory activities.
- Translate whole-of-government procurement objectives and policy settings into practical sourcing strategies, priorities and delivery plans.
- Provide high-level procurement and commercial advice on complex, sensitive and business-critical sourcing initiatives across government.
- Guide Public Authorities on market engagement approaches, sourcing strategies and negotiation planning to support value for money outcomes.
- Lead the development and continuous improvement of sourcing approaches, frameworks, tools and methodologies to support complex and high-value procurements.
- Act as a senior escalation point for complex procurement issues, disputes and risk matters arising from sourcing activities.
- Lead, manage and develop a team of procurement professionals, including performance management, coaching and capability development.
- Establish and maintain effective relationships with senior stakeholders across Public Authorities to influence sourcing practices and outcomes.
- Represent the Branch in cross-government procurement forums, working groups and governance bodies as required.
- Work closely with other functional leads within the Branch to ensure alignment between sourcing, contract management and broader commercial advisory activities.
- Oversee procurement performance across the sourcing stream and contribute to branch-level reporting, insights and improvement initiatives.
- Identify systemic procurement risks, issues and opportunities and implement initiatives to strengthen procurement practices and outcomes across government.
- Ensure sourcing activities are delivered in accordance with government procurement frameworks, probity requirements and governance arrangements.

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- Maintain accurate and complete records of business activities in accordance with the State Records Act 1997 and associated policies and procedures.
- Promote and comply with Public Sector Principles and Practices including Equal Opportunity and Work Health and Safety.

Who this role reports to

- Reports to the Chief Negotiation Officer

Key Relationships/Stakeholders

- Senior leadership and team members within the Commercial and Procurement Branch.
- Procurement and commercial leads across public authorities.
- Office of the Industry Advocate.
- Office of the Chief Information Officer.
- External stakeholders including industry bodies and key suppliers.

Special Conditions

- Work within a confidential, commercially orientated and at times, politically sensitive environment.
- Applicants will be required to undergo the appropriate and relevant employment screening assessment(s) required for this role in line with the department's Employment Screening Policy.
- Some out of hours work may be required. Intrastate and interstate travel may be required.
- The incumbent will be required to participate in the Departmental Performance Management Program.
- The incumbent may be required to be assigned to other positions at the same remuneration level across the department.

Essential Expertise

- Demonstrated ability to identify strategic and operational procurement issues and develop effective sourcing strategies aligned to organisational objectives
- Significant experience providing high-level procurement and commercial advice on complex and sensitive sourcing initiatives.
- Strong leadership capability, including experience leading and developing professional teams and driving consistent standards of procurement practice.
- Highly developed written and verbal communication skills, including the ability to prepare executive briefings, reports and recommendations.
- Proven ability to build and maintain effective relationships with senior stakeholders across organisations and industry.
- Demonstrated ability to work under broad direction, set priorities and manage competing demands in complex operating environments.
- Significant experience managing complex procurement or commercial activities and resolving commercial issues.

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- Demonstrated experience in the application of the relevant legislation, policies and procedures, including Code of Ethics, EEO and cultural inclusion.
- An understanding of the legislative requirements of the Work Health and Safety Act 2012
- An understanding of and ability to work/manage to the spirit and principles of AS ISO 31000:2018 Risk management – Guidelines.

Desirable Expertise

- Qualification in procurement, commerce, finance, law or a related discipline, or equivalent professional experience.
- Membership of the Chartered Institute of Procurement and Supply (MCIPS) or another relevant professional body.
- Experience translating organisational strategies or policy objectives into effective sourcing and procurement delivery plans.
- Experience working within government procurement environments or applying public sector procurement frameworks.

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