

Position Description

Youth Worker

Why work with us

Every child and young person deserves a great education.


We have a strategy that aims to unlock every child's potential now and into the future, one that in partnership with learners, students, parents and the wider South Australian community will build a world-leading public education system. One that is equitable and prioritises learning and wellbeing.

Together we will make our education system the best it can be.

When our children and young people thrive, so do our communities and our state.

Our values

We are part of the South Australian public sector and share the values of:

 SERVICE	 PROFESSIONALISM	 TRUST	 RESPECT	 COLLABORATION & ENGAGEMENT	 HONESTY & INTEGRITY	 COURAGE & TENACITY	 SUSTAINABILITY
We proudly service the community and the South Australian Government.	We strive for excellence.	We have the confidence in the ability of others.	We value every individual.	We create solutions together.	We act truthfully, consistently, and fairly.	We never give up.	We work to get the best results for current and future generations of South Australians.

About this role

The Youth Worker will be actively engaging in the care and education of Anangu Secondary Students undertaking secondary education at Avenues College and boarding at Wiltja Boarding located in Lightsview. The Youth Worker will also actively contribute to the social and educational outcomes of students. They will also be involved in a health, wellbeing, educational and recreational programs delivered to students.

Position title	Youth Worker
Classification	OPS3
Division	Partnerships, Schools and Preschools
Directorate	Wiltja Boarding
Location	111-125 Folland Avenue, LIGHTSVIEW
Reports to	E&CS Level 1-Manager and OPS5 Operations Manager
Direct reports	Nil
Role description date	November 2023



What you will do (key outcomes)

1. Contribute to the development of a supportive, safe and educational setting for students at Boarding by ensuring that all official processes, systems and procedures are implemented and maintained consistently in collaboration with other staff.
2. Contribute to a harmonious social environment by appropriately addressing student conflict promptly with due regard for confidentiality. Ensure that regular reports on any issues or concerns are promptly provided to the Leadership Team and that all staff within the Wiltja Boarding is kept informed as appropriate and necessary.
3. Actively engaging with students in a positive manner and ensuring that student behaviour is addressed as required by Wiltja Boarding policies and processes in a highly collaborative and consistent manner in partnership with all other staff.
4. Contribute to the social and educational development of students by active participation in the planning, implementation and delivery of programs that encourage education, work and recreation.
5. Contribute to the development of an extensive health care program and in particular focus upon health and hygiene issues by monitoring of the emotional and physical needs of students and reporting issues promptly to the Leadership Team. Support health administration procedures including the supervision and administering of medicines to students
6. Support the schooling of students by liaising with school staff and ensuring that students are prepared for attendance at school and are punctual in their movements to and from school and other activities.
7. Assist students with the development of their social/personal skills by supporting students to understand their individual responsibilities and to develop positive relationships with others.
8. Contribute to maintaining a safe and healthy work environment by taking personal accountability by identifying and reporting incidents, hazards and injuries in accordance with Department for Education policy and procedure, and cooperating and complying with reasonable instructions of Department for Education line management and WHS Officers.



The capabilities you will bring (key competencies)

- **Leadership:** Proven ability to work successfully with and provide leadership to adolescent students.
- **Teamwork:** Proven ability to work independently and successfully facilitate effective teamwork
- **Effective Communication Skills:** Proven ability to communicate effectively both verbally and in writing with a wide range of people.
- **Planning and Organising:** Proven participation in planning and organisation in order to achieve agreed organisational goals.
- **Student Counselling:** Proven successful experience in constructively managing and developing student behaviour in accordance with current and relevant theory and practice. An awareness of current educational theory as it relates to adolescent students.
- **Relationship Management:** Experience in establishing effective and professional relationships with adolescents, team members and other appropriate stakeholders.
- **Workplace Safety:** Demonstrate knowledge and commitment to promoting and creating a safe and inclusive work environment, and the legislative requirements of Equal Opportunity and Work Health and Safety legislation.

Who you will work with (key relationships)	Qualifications
Direct working relationship: <ul style="list-style-type: none"> • Manager • Operations Manager • Senior Youth Worker • Youth Worker OPS3 and OPS2 • Recreations Coordinators Internal working relationships <ul style="list-style-type: none"> • Administration staff External working relationships <ul style="list-style-type: none"> • Avenues College • APY Lands Schools 	Essential: A professional qualification in Youth Work or an allied field Desirable:

Corporate responsibilities	Special conditions
Keep accurate and complete records Act appropriately in line with the Public Sector Code of Ethics at all times Support diversity and promote an inclusive workplace for everyone Maintain a commitment to Work Health and Safety legislative requirements	Current driver's license and the willingness to drive is a requirement Required to undertake training for a Bus Driver's (LR) License You may be asked to work out of hours Working arrangements are rostered and operate on a 24hours, 7 day basis as Wiltja is a Boarding School You may need to travel within or outside South Australia You need to achieve mutually agreed performance goals You must have a current Working with Children Check

	<p>You must do Responding to Risks of Harm, Abuse and Neglect – Education and Care training</p> <p>You must be an Australian resident or provide evidence you have a current work permit</p>
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<p>Assessed by: Tazeen Adnan People and Culture Consultant Workforce Management - Central</p>		<p>Approved by: Name, Title Mark Ames Education Director</p>	
<p>Date: 04 December, 2023</p>		<p>Date: 12 December, 2023</p>	