

# Role description

## General information

<b>Title:</b>	Manager, Logistics & Monitoring			<b>Classification:</b>	ASO5
<b>Division:</b>	Biosecurity	<b>Branch:</b>	Plant and Invasive Species Biosecurity	<b>Business unit:</b>	Plant Biosecurity
<b>Type of appointment:</b>	Ongoing	<b>Hours of duty:</b>	37.5	<b>Location:</b>	Glenside

## About us

South Australia is internationally recognised for the quality of its agriculture, food, and wine. Our regions are the backbone of our state and the economic powerhouse that drives prosperity for all South Australians.

The Department of Primary Industries and Regions (PIRSA) is a key economic development agency working in partnership with our primary industries, regional stakeholders and across all levels of government to advance the prosperity and sustainability of South Australia's primary industries and regional communities.

We are a passionate team of around 800 people working across metropolitan and regional South Australia to develop and protect our state's regions and food, wine, aquaculture, fisheries, forestry, grains, livestock, dairy and horticulture industries.

## Purpose

The Manager, Logistics & Monitoring contributes to ensuring that South Australia remains compliant with the Plant Health Act 2009 and the Plant Quarantine Standard SA, by providing expertise and leadership for the coordination, reporting, development and strategic management of fruit fly monitoring and state quarantine bin programs and projects, and associated policies, procedures, budgets and performance standards. In this capacity the position has responsibility for managing the existing and expanding state-wide quality evaluation and monitoring system for, and the management of the key risks posed by, Queensland fruit fly, Mediterranean fruit fly, Papaya fruit fly and Spangy Moth and in doing so, coordinating and delivering a range of monitoring, logistical and maintenance functions for the Plant Biosecurity Operations Program. This includes implementing and maintaining nationally developed protocols which provides access for SA produce to interstate and international markets. The position also manages the development, implementation and review of relevant policies, procedures, budgets and performance standards, and ensures the requirements of the Plant Health Act, 2009, Plant Quarantine Standard South Australia and Australia's National Fruit Fly Management Protocols are met. The Manager, Logistics & Monitoring is responsible for managing and developing a range of significant resources, staff, and infrastructure, including being responsible for the integrity and maintenance of the Plant Biosecurity Operations Monitoring and Detection Manual to ensure alignment with national protocols to provide direction to the Plant Biosecurity Operations fruit fly monitoring program staff including auditing and training requirements.

The position also maintains collaborative networks with stakeholders within Biosecurity and PIRSA, and with other government agencies, importers, exporters, industry and community organisations. The Manager, Logistics & Monitoring plays a key role in supporting the conduct of regular federal Department of Agriculture Fisheries & Forestry audits of trapping, monitoring, and reporting activities in Adelaide & surrounds, the Riverland, Riverland extension and Myponga, Port Lincoln, Port Augusta and Ceduna. The audits are carried out against Australia's National Fruit Fly Management Protocol and the Plant Biosecurity Operations Monitoring and Detection Manual required to give international certification for area freedom in accordance with International Plant Protection Convention. The position is a key contributor to Biosecurity's emergency response capability in the area of logistics and operations.

## Key accountabilities

- Management of South Australia's fruit fly monitoring and quarantine bin programs
- Provides leadership and oversight for the Plant Biosecurity Operations & Fruit Fly Response Program monitoring teams
- Ensures that agreed processes are undertaken and maintained to allow the effectiveness of South Australia's Plant Biosecurity Operations fruit fly monitoring and quarantine bin programs.
- Develop and manage effective relationships with key internal and external stakeholders to ensure efficient and effective activities are implemented.
- Ensures that efficient systems are established to provide an effective Plant Biosecurity Operations monitoring system without undue impact on economic activity

## Key deliverables / results

- Leadership is delivered for the planning, delivery, review and reporting of the South Australian fruit fly
- Protocol including managing operational performance targets and resources and alignment to

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<p>monitoring program and Spangy Moth surveillance program in compliance with the Plant Health Act 2009, Plant Quarantine Standard South Australia and Australia's National Fruit Fly Management Protocol including managing operational performance targets and resources and alignment to changing business objectives and environments.</p> <ul style="list-style-type: none"> <li>• Management of South Australia's quarantine bin program covering major road, rail, and air entry points into the state in compliance with the Plant Health Act 2009 and the Plant Quarantine Standard South Australia</li> <li>• Ongoing staff development is identified and encouraged through helpful, specific and regular two way formal and informal feedback, coaching and professional development opportunities.</li> <li>• Representation and technical input are delivered on behalf of the group and the division, on agency and State forums and committees such as the Fruit Fly Technical Committee and including providing an executive officer function for the Riverland Fruit Fly Committee.</li> </ul>	<p>changing business objectives and environments.</p> <ul style="list-style-type: none"> <li>• Effective contribution is delivered to Biosecurity's emergency response programs. Expert advice on fruit fly surveillance and emergency response matters is provided to Biosecurity Executive, Managers and peak State and National bodies to inform policy development.</li> <li>• Program and project operational performance targets, budgets and resources are managed and monitored effectively within delegated authority.</li> <li>• Oversight is delivered for WHS arrangements to ensure that staff implement and are aware of safe and fair work practices and departmental directives.</li> </ul>
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## Relationships

<ul style="list-style-type: none"> <li>• Role reports to the Manager Plant Biosecurity Operations.</li> <li>• Roles reporting to this role include both the metropolitan and regional fruit fly monitoring teams, outbreak monitoring teams and quarantine bin serving officers including contract and casual staff.</li> <li>• Works closely with the Manager Plant Biosecurity Operations, Manager Market Access and Systems, SARDI Entomology and Biosecurity Policy staff.</li> <li>• Fosters and maintains links with other government and regulatory departments that provide additional support to the Plant Biosecurity Operation program i.e., DAFF, Department for Infrastructure &amp; Transport, Agriculture Victoria.</li> </ul>	<ul style="list-style-type: none"> <li>• Establishes and maintains links with technical and operational colleagues at local, interstate and federal levels to stay abreast of developments in plant quarantine and emergency plant pest management.</li> <li>• Establishes and maintains networks and relationships within the broader SA Government community, as necessary.</li> </ul>
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## Requirements

<ul style="list-style-type: none"> <li>• Possession of a current driver's licence and willingness to drive.</li> <li>• Out of hours work and inter / intrastate travel may be required.</li> <li>• Australian residency or current works permit is required (responsibility of applicant to provide evidence of a current work permit).</li> <li>• You acknowledge your work, health and safety obligations and our expectations when <a href="#">applying for a role</a>.</li> <li>• The incumbent will be required to undertake emergency management training and must be willing to participate in emergency preparedness, response and recovery activities required by government agencies.</li> </ul>
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## Qualifications


<ul style="list-style-type: none"> <li>• Essential: NIL</li> <li>• Desirable: NIL</li> </ul>
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## Capabilities

Refer to [PIRSA's Capabilities Framework](#) for guidance. Identify a maximum of four capabilities essential to carrying out the role. Each capability should have a maximum of three behaviours, with the exception of Professional and Technical Expertise, which may include up to six behaviours. Selections can be made from PIRSA's [Capabilities Dictionary](#).

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Capability	Behaviours
<p><b>Professional and Technical Knowledge</b></p> <p>Demonstrates sound knowledge of contemporary biosecurity and plant health practices, systems and theories.</p>	<ul style="list-style-type: none"> <li>Has in depth knowledge and high levels of technical competence in relevant aspects of Plant Biosecurity Operations programs</li> <li>Demonstrated knowledge of the Plant Health Act 2009, the Plant Quarantine Standard SA and Australia's National Fruit Fly Management Protocol.</li> <li>Aware of the major issues facing the 'industry' and the significant developments in a range of areas</li> <li>Provides expert professional and technical advice to support decision making</li> </ul>
<p><b>Leading and Motivating Others</b></p> <p>Determines and directs agendas for others; leads by collaboration and facilitates leadership in large groups and in own areas of responsibility; demonstrates awareness of how to use a range of leadership styles</p>	<ul style="list-style-type: none"> <li>Motivates people by involving them in planning and shaping their futures.</li> <li>Recognises critical issues for the organisation and provides leadership in bringing these forward.</li> <li>Inspires a sense of purpose and direction and adapts leadership style to suit different situations</li> </ul>
<p><b>Quality Focus</b></p> <p>Systematically monitors own and others' performance, strives for quality through continuous review and improvement of systems and work practices</p>	<ul style="list-style-type: none"> <li>Adopts quality and continuous improvement strategies</li> <li>Sets directions and defines standards conducive to continuous improvement</li> <li>Seeks alternative methods to improve processes</li> </ul>
<p><b>Planning and Organising (Work Management)</b></p> <p>Develops and manages efficient work plans for complex projects/activities involving a number of elements/groups</p>	<ul style="list-style-type: none"> <li>Identifies capabilities and resources needed to get the job done</li> <li>Operates within time, financial and political restraints.</li> <li>Monitors and reviews progress of activities and revises priorities appropriately.</li> </ul>

HRMS no.:		ANZCO Code:		Objective ID:	
Delegate approval:	Georgie Cornish, Executive Director			Date:	26-02-26
Approved and classified by People and Culture:	[ Date ] [ Reference number ]				