



Role Statement

Role title	Deployment Manager	Classification	ASO8
Branch	Shared Services SA	Type of Appointment	Contract
Section	Finance Reform Program	Position Number	TBC
Approved by	Executive Director, Shared Services SA	Date	May 2025

Department of Treasury and Finance

The Department of Treasury and Finance is the lead agency for economic, digital and financial policy outcomes.

We play a vital role in providing financial services to the community and economic and fiscal policy advice as well as digital services to the Government of South Australia.

The Department of Treasury and Finance actively promotes flexible working arrangements and values diversity in the workplace.

Our Purpose

We are *the Government's trusted fiscal, economic, digital and policy advisor*.
We work to ensure *South Australia is a thriving, prosperous State now and in the future*.

Who we are



Talented, Clear Eyed and Curious

We are analytical, evidence based, innovative and creative.



High Performing

We are known for achieving successful and timely outcomes.



Trusted Partner

We work better together. We lead, partner, and collaborate to help solve the big challenges.



Agile

We organise around opportunities critical to our state and are flexible in responding to challenges.



Fulfilled and Fun

We take the work seriously and ourselves less so - we support each other in the pursuit of excellence and make Treasury a great place to work.

What we are known for

A world class Treasury and Finance.
A high performing agency that seizes opportunities, addresses the big challenges, and is a destination employer providing rewarding careers.

Branch/Section

The Deployment Manager will undertake a key role in the Finance Reform Program (FRP) being led by Shared Services SA. The FRP will replace the Government's main financial management system (FMS), Masterpiece with the new Oracle system.

The implementation of Oracle as the new contemporary FMS, and associated best practice processes, will fundamentally change the way finance activities are performed across all in-scope Agencies and impact a broad range of stakeholders, including financial, ICT and operational teams.

The program of work includes the design and implementation of standardised business processes leveraging industry leading practices and out-of-the-box functionality, testing and deployment of Oracle across a wide range of government agencies, significant change management, stakeholder engagement activities and execution of a fit-for-purpose training program that supports end user adoption.

The primary role of the Deployment Manager is to manage the activities required to transition various agency groups onto Oracle through effective planning, coordination, change management and stakeholder engagement. The Deployment Manager will work very closely with the FRP project team and ensure go live readiness in line with the broader program timeframes. The role will support the Deployment Lead with reporting status to the various Governance groups formed to lead the FRP.

What this role is responsible for

- Lead and contribute to high-level complex projects and ensure the scope and outcomes of projects are in order to achieve organisational goals and project objectives.
- Establish positive key relationships internally/externally via constructive transparent communication that fosters accountability and an environment of working together to achieve outcomes.
- Manage the activities of the Deployment Groups through effective planning, coordination and stakeholder management.
- Management of FRP team resources assigned to support Deployment activities including Project Officer and Cutover Engineer.
- Develop Deployment Group content and materials and ensure other FRP workstream materials are planned and prepared.
- Support the development of Deployment project schedule, and ensure all deliverables, task, dependencies, timeframes, and effort it is captured and agreed across all stakeholders.
- Monitor the project schedule to ensure stakeholders complete tasks in a planned and structured approach, where timeframes are not being achieved report and escalate as appropriate.
- Support the Deployment Lead with the coordination of status updates on progress and completion to ensure visibility and an ability to manage and resolve scheduling risks and impacts to program timelines, both internally and to key Governance groups of the FRP.
- Manage Deployment Groups (groups of Agencies) and ensure stakeholders complete required tasks as per the project schedule.
- Actively develop and foster positive relationships with internal and external FRP stakeholders to support them through a program that is introducing significant change for the State.
- Maintaining and drive a sense of urgency and accountability, by supporting stakeholders with meeting key timeframes for deliverables and task so the program can deliver on time and within budget.
- Maintaining accurate and complete records of business activities created and received in accordance with the State Records Act 1997 and policies and procedures.
- Contributing to the promotion and implementation of Public Sector Principles and Practices and in particular Equal Opportunity, Work Health and Safety by adhering to the provisions of various Acts and associated legislation.

Who this role reports to

- The Program Manager reports to the Deployment Lead

Key Relationships/Stakeholders

- Program Office Lead, FRP and Program Director, FRP.
- Deployment Lead, FRP and Deployment Managers.
- FRP Team (including the Systems Implementation Partner (SIP) employees) - multiple workstreams (Functional, Technical, Test, Change and Training, Deployment and Program Office).
- Staff across Shared Services SA.
- Key contacts in client agencies across the Public Sector.

Special Conditions

- Some out of hours work may be required.
- Intrastate and interstate travel may be required.
- The incumbent will be required to participate in the Departmental Performance Management Program.
- The incumbent may be required to be assigned to other positions at the same remuneration level across the department.

Essential Expertise

- Extensive knowledge and high-level experience in project management.
- Extensive experience in planning, developing and managing resources for complex transformational programs that have a significant impact on organisational objectives using in-depth knowledge of contemporary project management methodologies and successfully achieving project objectives.
- Superior communication and interpersonal skills both written and verbal, including experience in the development of content and materials for workshops to varied stakeholder groups in a clear, succinct manner.
- Experience with program scheduling and associated tools (Jira and ServiceNow) to ensure program tasks are appropriately documented and resourced.
- Demonstrated success in forging successful collaborations, networks and working relationships, engaging with agency representatives, managing difficult stakeholders and negotiating to achieve the best outcome.
- Demonstrated knowledge of project management methodologies and superior attention to detail which ensures a disciplined approach to the review and documentation of processes and all program artefacts.
- Proven ability to work under broad direction, exercise significant levels of independent judgement and work with agility across competing and tight deadlines to deliver quality outcomes for stakeholders in a dynamic environment.
- Sound level of problem-solving and analytical skills and ability to identify, develop and implement strategies and improvements.
- Demonstrated ability to manage people in a complex project environment.
- Extensive experience assessing risks to ensure appropriate mitigation strategies are implemented.
- Demonstrated experience in the application of the relevant legislation, policies and procedures, including Code of Ethics, EEO and cultural inclusion.
- An understanding of the legislative requirements of the *Work Health and Safety Act 2012*.
- An understanding of and ability to work/manage to the spirit and principles of AS ISO 31000:2018 Risk management – Guidelines.

Desirable Expertise

- 5+ years of Project Management experience across all phases of project implementation.
- Organisational Change Management and business readiness management experience or background.