



## Role Statement

Role title	Commercial infrastructure Advisor	Classification	AS05
Branch	Commercial and Procurement	Type of Appointment	Ongoing
Section	Infrastructure Advisory	Position Number	
Approved by	Chief Commercial officer	Date	

## Department of Treasury and Finance

The Department of Treasury and Finance is the lead agency for economic, digital and financial policy outcomes.

We play a vital role in providing financial services to the community and economic and fiscal policy advice as well as digital services to the Government of South Australia.

The Department of Treasury and Finance actively promotes flexible working arrangements and values diversity in the workplace.

## Our Purpose

We are *the Government's trusted fiscal, economic, digital and policy advisor*.  
We work to ensure *South Australia is a thriving, prosperous State now and in the future*.

## Who we are

Talented, Clear  
Eyed and Curious

We are analytical, evidence based, innovative and creative.



## High Performing

We are known for achieving successful and timely outcomes.



## Trusted Partner

We work better together. We lead, partner, and collaborate to help solve the big challenges.



## Agile

We organise around opportunities critical to our state and are flexible in responding to challenges.



## Fulfilled and Fun

We take the work seriously and ourselves less so - we support each other in the pursuit of excellence and make Treasury a great place to work.

## What we are known for

*A world class Treasury and Finance.  
A high performing agency that seizes opportunities, addresses the big challenges,  
and is a destination employer providing rewarding careers.*

## Branch/Section

The Commercial and Procurement Branch is the government's lead advisor on commercial strategies, specialist procurement and strategic contracting. In partnership with Departments, the Branch will lead the assessment and management of commercial and infrastructure projects, uplift the capability across government, implement and manage modern systems, oversee and support major projects, and lead strategic procurement.

## What this role is responsible for

We are seeking a Commercial Infrastructure Advisor with experience in either financial analysis, procurement models, or business plans coupled with analytical expertise. In this role, you will contribute towards succinct, forthright, and relevant advice to management, ensuring the branch remains agile, outcome-focused, and trusted in navigating complex commercial landscapes.

- Contribute to the development of commercial models (qualitative and quantitative) and associated advice that ensures alignment of outcomes with the State's risk tolerance; as directed.
- Development of relevant benchmarking & market research.
- Working within a team to provide advice on a portfolio of commercial and infrastructure projects.
- Providing secretariat support to commercial initiatives in a timely and accurate manner.
- Collaborating closely with colleagues across teams within the Commercial and Procurement Branch to identify value and deliver complex commercial infrastructure initiatives.
- Other commercial advisory duties, as emerging & instructed.

## Who this role reports to

- Reports to the Senior Manager, Commercial Advisory or equivalent line manager
- Works closely with team members of the Commercial and Procurement SA Branch.
- External stakeholders, including the Crown Solicitor's Office.

## Special Conditions

- Applicants will be required to undergo the appropriate and relevant employment screening assessment(s) required for this role in line with the department's Employment Screening Policy.
- This role requires:
  - National Police Check
  - General Employment Probity Check
- Some out of hours work may be required. Intrastate and interstate travel may be required.
- The incumbent will be required to participate in the Departmental Performance Management Program.

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- The incumbent may be required to be assigned to other positions at the same remuneration level across the department.
  - Work within a confidential, commercially orientated and at times, politically sensitive environment.
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### Essential Expertise

- Demonstrated experience in qualitative and quantitative analysis.
- Effective analytical skills, ability to gather and interpret financial and asset related data, and contract documents for forecasting, scenario planning and strategic decision-making purposes.
- Demonstrated understanding of large infrastructure projects development (concept through to delivery) in a large commercial or government portfolio.
- Interpersonal skills that foster a professional working environment, co-operation, collaboration and high-performance teamwork. Possession of an open communication style, positive attitude, and a high degree of personal integrity and credibility.
- Demonstrated ability to provide written clear, forthright, and relevant advice promptly to keep pace with evolving business needs.
- Demonstrated experience in the application of the relevant legislation, policies and procedures, including Code of Ethics, EEO and cultural inclusion.
- Demonstrated understanding of AS4300 (Design & Construct) style contracting used for SA Government building projects, including contractor design obligations and associated risk allocation.
- Some experience in procurement models, and/or commercial transactions management.
- An understanding of the legislative requirements of the *Work Health and Safety Act 2012*.
- Proficiency in risk identification, qualification, quantification, and mitigation management.
- An understanding of and ability to work/manage to the spirit and principles of AS ISO 31000:2018 Risk management – Guidelines.
- Demonstrated expertise in working collaboratively & sustainability within teams & broader groups
- Upholds the highest ethical standards, building trust across all levels of the organisation.

### Desirable Expertise

- Tertiary qualifications in either finance, business, law, economics, engineering or equivalent.
- An understanding to apply interpolation and extrapolation techniques to make informed decisions in uncertain environments.
- Demonstrated strategic and lateral thinking capacity.
- Ability to prepare and apply risk management plans.
- An understanding of contract law principles, fair trading, freedom of information, other applicable legislation and their application to commercial contracting.
- Proven ability to display flexibility, adaptability and versatility of approach in order to meet changing requirements, take prompt action to solve problems, and to provide support to others in an environment of change
- Demonstrated ability in providing commercial advice in support of the decision-making process.
- An understanding of SA Government procurement policies and associated regulations.
- Ability to understand and interpret technical and operational terminology.
- An understanding of commercial models including Alliances, PPP's, EPCM & privately delivered structures.

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