

Position Description

Director, Capital Projects and Technical Services

Why work with us

Every child and young person deserves a great education.






We have a strategy that aims to unlock every child’s potential now and into the future, one that in partnership with learners, students, parents and the wider South Australian community will build a world-leading public education system. One that is equitable and prioritises learning and wellbeing.

Together we will make our education system the best it can be.

When our children and young people thrive, so do our communities and our state.

Our leadership values

As part of the South Australian Executive Service, you will contribute to achieving our vision by:

 SHAPING STRATEGIC THINKING AND CHANGE	 ACHIEVING RESULTS	 DRIVING BUSINESS EXCELLENCE	 FORGING RELATIONSHIPS AND ENGAGING OTHERS	 EXEMPLIFYING PERSONAL DRIVE AND PROFESSIONALISM
<ul style="list-style-type: none"> ✓ Create vision ✓ Inspire ✓ Think and act strategically ✓ Lead and influence change ✓ Solve problems 	<ul style="list-style-type: none"> ✓ Achieve and deliver results ✓ Drive organisational effectiveness ✓ Exercise sound judgement ✓ Manage compliance with legislation ✓ Assume accountability ✓ Evaluate ✓ Applies technical expertise 	<ul style="list-style-type: none"> ✓ Influence organisational performance ✓ Predict and plan for future organisational needs ✓ Lead and develop people ✓ Build capability and expertise ✓ Promote a customer service ethos ✓ Direct resources 	<ul style="list-style-type: none"> ✓ Develop and use political savvy ✓ Negotiate and influence ✓ Manage conflict ✓ Promote information sharing and the gathering of knowledge ✓ Establish and maintain strategic networks ✓ Communicate clearly and adapt to audience 	<ul style="list-style-type: none"> ✓ Model the South Australian Executive Service Values ✓ Engage with risk and show personal courage ✓ Display flexibility and resilience ✓ Demonstrate self-awareness and a commitment to personal development ✓ Promote and integrate diversity into the workplace ✓ Value wellbeing of self and others



In addition to our values, as an executive in our department we expect that you will:

- Role model the Public Sector Code of Ethics at all times
- Promote a diverse and inclusive workplace
- Demonstrate an active focus on safety and wellbeing.

About this role

The Infrastructure Division oversees the delivery of infrastructure services across the Department for Education, working collaboratively with sites and services to enhance learning environments that support high-quality teaching and learning, driving progress toward world-leading education.

The Capital Projects and Technical Services Directorate is responsible for delivering educational facilities and policies that support the department's care, teaching, learning, and training programs. The Director, Capital Projects and Technical Services, leads the directorate, overseeing the planning and execution of all major capital works, including new educational facilities, major refurbishments and upgrades, and renewal programs. This includes self-delivery of projects as an accredited agency under the Small Works Construction Framework. The role manages the capital investment for a portfolio valued at over \$12 billion, with more than \$500 million in projects (as of 2026) under management.

Additionally, the Director is responsible for the development and implementation of the Education and Care Facilities Framework, covering planning and design standards, asset planning, technical specifications, environmental policies and property services.

As a strategic leader, the Director identifies departmental and divisional priorities, providing recommendations to improve capital program delivery and technical services in collaboration with key stakeholders across government and external agencies.

The Director also provides high-level support to the Executive Director, and works closely with key executives, including the Chief Executive, Deputy Chief Executives, and the Minister's Office.

What you will do

1. Oversee the execution of capital works programs and major project delivery, managing multiple projects concurrently in partnership with delivery partners, contractors, consultants, government agencies, schools, and preschools.
2. Lead and develop a high-performing, multi-disciplinary team to successfully implement government objectives and critical election commitments, ensuring alignment with the department's Strategy for Public Education. Foster a positive, high-performance culture within the team and division, promoting collaboration, adaptability, and continuous improvement.
3. Provide strategic leadership in the planning, design, and implementation of policies, frameworks, and tools to guide future infrastructure planning and decision-making, including asset management and the Education and Care Facilities Framework.
4. Contribute to the development and implementation of the division's strategic plan, as well as overseeing implementation and ongoing refinement of the department's strategic asset management framework and the 20-Year Infrastructure Plan.
5. Lead the ongoing development of the Asset Prioritisation Tool and the capital works prioritisation and costing process in line with the infrastructure plan.
6. Drive and oversee the implementation and performance of a self-delivery framework, including initiatives to support government environmental emission reduction targets, including waste management and solar projects to reduce the Department for Education's carbon footprint.

7. Provide strategic and operational support to the Executive Director, Infrastructure, contributing to Governance Boards, and providing timely updates to key stakeholders, including the Minister for Education, Chief Executive, and other Department executives.
8. Actively promote and ensure a professional, safe, and equitable workplace by adhering to legislative and policy requirements, including the Public Sector Act, Children’s Services Act, Equal Opportunity Act, Work Health and Safety Act, State Records Act, and other applicable government guidelines and legislation. Promote and implement work practices that reflect these standards and support a positive and inclusive organisational culture.

The capabilities you will bring

- Strong leadership and management skills, with expertise in leading multidisciplinary teams and establishing a culture of performance, professionalism and continuous improvement to drive excellence and improve the customer experience.
- Proven experience as a strategic influencer in a large and complex organisation, and in successfully leading high-profile and complex infrastructure projects and programs of work.
- Proven ability to drive business performance improvements through strategic leadership and effective change management.
- Highly developed interpersonal and negotiation skills, with demonstrated success achieving outstanding results through collaboration and influence.
- In depth knowledge of the built environment related to whole-of-life-cycle asset management, risk management and mitigation practices, trends and issues, including extensive experience in the management of significant projects and programs of work, budgets and reporting mechanisms.
- Personal characteristics that deliver solution-focused outcomes based on analytical skills, flexibility, adaptability, resilience, political nous and initiative.
- Demonstrated knowledge and commitment to promoting and creating a safe and inclusive work environment, and the requirements of Equal Opportunity and Work Health and Safety legislation.

The essential requirements for this role


- An appropriate tertiary qualification including post-graduate qualifications in an appropriate discipline desirable or relevant experience.
- Demonstrated experience in successfully leading multi-disciplinary teams.
- Experience leading in a large and complex organisation at an executive level, ensuring the translation of priorities into executed deliverables.
- You must have, or be able to obtain, a Department for Human Services issued Working With Children Check.

Your working relationships

Key relationships - internal	Key relationships - external
<ul style="list-style-type: none"> • Minister for Education, Training and Skills • Chief of Staff (and other ministerial advisors) • Chief Executive • Deputy Chief Executives • Chief Operating Officer • Executive Director, Infrastructure • Infrastructure leadership team • Divisional executives, team members, 	<ul style="list-style-type: none"> • Infrastructure South Australia • Department for Infrastructure and Transport • Other SA Government agencies and committees • Other state and federal government agencies • Parent, care, preschool and principal’s associations • School Governing Councils • Consultants, service providers and suppliers • Regional and metropolitan Councils

<ul style="list-style-type: none"> • Education Directors and local education teams • Site leaders in schools, preschools and children’s centres 	
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Position title	Director, Capital Projects and Technical Services
Position number	103546
Classification	SAES1
Division	Infrastructure
Portfolio/Directorate	Capital Projects and Technical Services
Location	8 Milner Street, Hindmarsh, 5007
Reports to	Insert reporting line
Direct reports	Assistant Director, Technical Services Assistant Director, Capital Programs and Projects Executive Assistant and Project Support Officer Project Leader, Technical Colleges
Operating budget	Annual Investing budget circa \$300m
Role description date	June 2026

Assessed by: Connie Peppas P&C HR Consultant		Approved by: Bill Glasgow Executive Director, Infrastructure	
Date:		Date: 4.6.2026	

