

Landscape South Australia

Applicant Guidelines

How to apply

Applications must be submitted online via the iWorkforSA application portal.

Applicants are required to complete and attach the Pre-Employment Declaration to their application.

Applications must include:

- Your **CV or resume**, including the name and contact details of 3 referees, preferably including your current line manager
- A **cover letter**, maximum 3 pages, addressing the key Selection Criteria outlined in the Role Description
- **Proof of essential qualifications** as detailed in the Role Description. Submit a certified copy with your application or bring the original to your interview.

Employment screening

Employment with the Kangaroo Island Landscape Board is subject to a satisfactory criminal history check. Applicants may provide a current National Police Certificate with their written application or bring to the interview.

Where a role involves working with children, as prescribed by the *Child Safety (Prohibited Person) Act 2016*, the successful applicant is required to have or gain a Working With Children Check (WWWC) prior to being employed, and renew it every five years before expiry. By applying for this role, you consent to the Kangaroo Island Landscape Board verifying your WWWC with the Department of Human Services. More information is available at [screening.sa.gov.au](https://www.screening.sa.gov.au).

Equal Employment Opportunities

The Kangaroo Island Landscape Board is an equal opportunity employer, in accordance with the *Equal Opportunity Act 1984*, and all selection decisions and appointments are free of discrimination or nepotism.