

Position Description

Curriculum Writer

Why work with us

Every child and young person deserves a great education.

We have a strategy that aims to unlock every child's potential now and into the future, one that in partnership with learners, students, parents and the wider South Australian community will build a world-leading public education system. One that is equitable and prioritises learning and wellbeing.

Together we will make our education system the best it can be.

When our children and young people thrive, so do our communities and our state.

Our values

We are part of the South Australian public sector and share the values of:

							
SERVICE	PROFESSIONALISM	TRUST	RESPECT	COLLABORATION & ENGAGEMENT	HONESTY & INTEGRITY	COURAGE & TENACITY	SUSTAINABILITY
We proudly service the community and the South Australian Government.	We strive for excellence.	We have the confidence in the ability of others.	We value every individual.	We create solutions together.	We act truthfully, consistently, and fairly.	We never give up.	We work to get the best results for current and future generations of South Australians.

About this role

The Curriculum Writer works with learning area leaders and field practitioners to write curriculum content that is clear, well-structured and aligned with evidence-informed curriculum design principles to support effective learning. The role identifies emerging trends in school curriculum design through consulting and working collaboratively with internal and external colleagues.

The Curriculum Writer works collaboratively under limited direction, as part of the Curriculum Directorate to write, design and develop curriculum content and resources that support and enable leaders, teachers and students to effectively engage with the Strategy for Public Education.

Position title	Curriculum Writer
Classification	STL2
Division	Curriculum and Learning
Directorate	Curriculum

Location	Education Support Hub, 8 Milner Street, Hindmarsh
Reports to	Assistant Director, Curriculum Development
Direct reports	Nil
Role description date	May 2026

What you will do (key outcomes)

1. Collaborates with learning area leaders, field practitioners and internal and external colleagues to write and refine the South Australian Curriculum for public education from prototype through to first published version, and to review and update it over time.
2. Apply sound working knowledge and experience of curriculum frameworks across Australia including the SA Curriculum and Australian Curriculum.
3. Co-design, writing and development of quality curriculum from Reception to Year 10 to support effective learning for excellence and equity.
4. Incorporate curriculum needs of educators and leaders into the development of curriculum and resources.
5. Identify complex risks, issues and opportunities associated with Reception to Year 10 learning and teaching in enacting the curriculum.
6. Help to maintain a safe and healthy working environment by proactively reporting incidents, hazards and injuries.

The capabilities you will bring (key competencies)

- **Curriculum Writing Skills:** Demonstrated high-level expertise in writing curriculum preferably for Reception to Year 10, supported by strong written communication skills and the ability to consult, negotiate and collaborate with learning area leaders and field practitioners to ensure clear, accurate and appropriate presentation of content.
- **Autonomy:** Demonstrated ability to exercise considerable initiative and judgement in planning and coordinating programs, while leading and working both autonomously and collaboratively to achieve key milestones in a multi-disciplinary education environment. Proven capacity to exhibit flexibility, resilience, political acuity, and initiative when prioritising workloads and responding to changing demands.
- **Relationships and Partnerships:** Significant experience in establishing and maintaining effective collaborative relationships and networks with internal and external colleagues to achieve successful outcomes.
- **Knowledge:** Demonstrated sound understanding of the connections between curriculum frameworks, pedagogical practices and assessment and the delivery of effective and innovative primary and secondary education and the implications for leaders, teachers and students in South Australia.
- **Research Skills:** Demonstrated extensive experience in conducting high level and detailed research, that underpins and guides the planning, development, implementation and evaluation of effective primary or secondary years' curriculum frameworks, resources and professional learning programs that are focused on improving outcomes for learners.
- **WHS:** Demonstrated knowledge and commitment to promoting and creating a safe and inclusive

work environment, and the requirements of Equal Opportunity and Work Health and Safety legislation.

Who you will work with (key relationships)

- Reports to the Assistant Director, Curriculum Development
- Provides professional research, advice and guidance to Curriculum and Learning leaders and officers.
- Works with Education Directors and their local education teams, principals and teachers, and officers across the department.
- Consults and negotiates with key curriculum partners and stakeholders, professional associations, unions, interstate educational jurisdictions and authorities.

Eligibility

Applicants must be either currently registered or able to be registered to teach in South Australia. If not permanent with the Education Department, applicants must meet the department’s minimum employment requirements before taking up an appointment.

Minimum departmental employment requirements for teachers include recognised teaching qualifications and registration as a teacher in South Australia and, in addition, for all applicants who are not permanent with the department will include an active on-line application in the Employable Teacher Register (ETR), a cleared Education Department Employment Declaration, Australian residency or current work permit, Reporting Abuse and Neglect training (previously known as Mandatory Notification), and an approved First Aid Certificate.

At the conclusion of a term of appointment:

- permanent Education Department employees will be placed according to the terms of their substantive appointment and the policies in operation at the time
- employees originally from other public sector organisations with a right of return, will be managed according to the provisions of the Public Sector Act 2009 (SA) and any applicable public sector determination or policies
- applicants who are not permanent employees of the department do not hold placement rights with the Department for Education at the conclusion of the appointment.

Corporate responsibilities

Keep accurate and complete records
 Act appropriately in line with the Public Sector Code of Ethics at all times
 Support diversity and promote an inclusive workplace for everyone
 Maintain a commitment to Work Health and Safety legislative requirements

Special conditions

You may need a current driver’s license and be willing to drive
 You may be asked to work out of hours
 You may need to travel within or outside South Australia
 You need to achieve mutually agreed performance goals

<p>Assessed by: Hannah Matthews, P&C Consultant</p> <p><i>H Matthews</i></p>	<p>Approved by: Thomas Harvey, Transition Leader, Curriculum</p> <p><i>THV</i></p>
<p>Date: May 2026</p>	<p>Date: May 2026</p>