

Role Description

General information

Title:	Biosecurity Projects Officer - Pest Animals	Classification:	PO3		
Division:	Biosecurity	Branch:	Plants and Invasive Species Biosecurity	Business Unit:	Invasive Species Unit
Type of Appointment:	Ongoing	Hours of Duty:	75 hours per fortnight	Location :	Waite Road, Urrbrae

About Us

South Australia is internationally recognised for the quality of its agriculture, food, and wine. Our regions are the backbone of our state and the economic powerhouse that drives prosperity for all South Australians.

The Department of Primary Industries and Regions (PIRSA) is a key economic development agency working in partnership with our primary industries, regional stakeholders and across all levels of government to advance the prosperity and sustainability of South Australia's primary industries and regional communities.

We are a passionate team of around 800 people working across metropolitan and regional South Australia to develop and protect our state's regions and food, wine, aquaculture, fisheries, forestry, grains, livestock, dairy and horticulture industries.

Purpose

The Invasive Species Unit is responsible for the management of weeds and vertebrate pests declared under the Landscape South Australia Act 2019, and aquatic pests under the Fisheries Management Act 2007. The Unit works collaboratively with South Australia's Landscape Boards, the Department for Environment and Water (DEW), interstate agencies and other stakeholders to deliver coordinated and strategic responses to new incursions and priority pest species management.

The Biosecurity Project Officer - Pest Animals leads a small team of professional and operational staff to develop and deliver pest animal management programs and initiatives across South Australia. The role is responsible for managing landscape-scale pest animal projects, including project planning and delivery, procurement and contract management, stakeholder engagement, budget and resource management, and the provision of technical advice and extension materials.

The role works closely with regional landscape boards, government agencies, land managers, community groups and industry stakeholders to support effective pest animal management outcomes. In addition, the role contributes to the development of externally funded projects and partnerships to support the delivery of strategic biosecurity priorities.

The position contributes to PIRSA's strategic priorities, including sustainable resource management, risk mitigation, recovery activities, and the stimulation of growth and value across the state.

The operating environment is shaped by complex legislative and policy frameworks. As such, the incumbent requires a sound understanding of the Landscape South Australia Act 2019 and associated state and national biosecurity frameworks relevant to pest animal management.

Key Accountabilities

Role Description

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| <ul style="list-style-type: none"> • Pest animal management projects are developed, funded, coordinated and implemented to support the delivery of South Australian Government invasive species management priorities. • Effective partnerships and collaborative working relationships are established and maintained with government agencies, landscape boards, industry, land managers, community groups and the public to support coordinated pest animal management outcomes. • Stakeholder engagement, participation and cooperation in pest animal management initiatives are facilitated to support effective project delivery and shared management objectives. • Project activities, deliverables and outcomes are effectively monitored, communicated and reported. | <ul style="list-style-type: none"> • Responsive customer service and professional technical advice are provided to internal and external stakeholders in relation to pest animal management matters, and PIRSA is effectively represented on relevant committees, forums and working groups. • Projects, staff and resources are effectively managed to support the achievement of divisional objectives, including compliance with WHS and human resource requirements. • Procurement activities and contracts relating to pest animal control programs are effectively negotiated and managed to support timely and efficient service delivery. |
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Key Deliverables / Results

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| <ul style="list-style-type: none"> • Priority pest animal management projects are identified and developed in collaboration with landholders, landscape boards, industry and other stakeholders. • Strategic pest animal control plans, projects, policies and processes are effectively coordinated, managed and implemented. • Projects and program deliverables are completed within agreed timeframes, budget and resource allocations. | <ul style="list-style-type: none"> • Procurement, contract management and work health and safety requirements associated with pest animal control activities are effectively managed in accordance with government policy and processes. • High-quality correspondence, briefings, reports and other documentation are prepared to support stakeholder engagement, decision-making and reporting requirements. • External funding opportunities and partnerships are identified and supported to contribute to the delivery of strategic invasive species management initiatives. |
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Relationships

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| <ul style="list-style-type: none"> • Reports to the Principal Biosecurity Officer, Pest Animals. • Manages a team of professional and operational staff and works closely with other biosecurity officers across the Division. • Works closely with staff from Landscape Boards of South Australia. • Works closely with the Commonwealth and industry to identify key drivers and priority projects. | <ul style="list-style-type: none"> • Works closely with Project Steering Committees. • Collaborates with Aboriginal Communities, community stakeholders, local government (councils), non-government organisations, industry groups, and other state and Commonwealth government agencies (especially the Department for Environment and Water). |
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Requirements

- Possession of a current driver's licence and willingness to drive.
- Out of hours work and inter / intrastate travel are required.
- You acknowledge your [work, health and safety obligations](#) and [our expectations](#)
- The Biosecurity Projects Officer – Pest Animals will be required to participate in emergency response activities as and when directed, including ensuring all required training and preparedness activities are completed.

Qualifications

- Essential: An appropriate Degree in Science, Natural Resource Management or equivalent.
- Desirable: Postgraduate qualification in Science, Natural Resource Management or equivalent.

Role Description

Capabilities

Capability	Behaviours	
<p>Professional & Technical Knowledge Demonstrates in depth knowledge of NRM and Biosecurity techniques, standards, directions, emergency management and other issues, particularly those associated with pest animals within the South Australian context.</p>	<ul style="list-style-type: none"> Has in-depth knowledge and grasp of all relevant aspects of systems relating to pest animals and provides expert professional/technical advice to support decision making. Demonstrates sound project management skills, monitors contracts and ensures that contractual obligations are met. Leads collaborative projects and funding applications to deliver projects that are aligned with the strategic direction of PIRSA, Biosecurity division and the Invasive Species Unit Maintains an up-to-date knowledge of developments and issues in pest animal management and develops consultative and compliant advice, planning, assessment and regulatory documents utilising this expertise. Identifies, analyses, evaluates and treats risks within area of responsibility to achieve outcomes. 	
<p>Leading and Motivating Others Determines and directs agendas for others; leads by collaboration and facilitates leadership in large groups and in own areas of responsibility; demonstrates awareness of how to use a range of leadership styles</p>	<ul style="list-style-type: none"> Recognises critical issues for the organisation and stakeholders and provides leadership in bringing these forward. Develops projects based on the critical issues identified Adapts leadership style to suit different situations Understands, and represents the broad and diverse range of businesses across the organisation 	
<p>Written Communication Prepares a range of written communications e.g., reports, papers and proposals; synthesises a broad range of information, selecting language, tone and format according to target recipients.</p>	<ul style="list-style-type: none"> Conveys complex information that is both accurate and sensitive to the social and political environment. Writes skillfully and fluently, conveying complex information clearly, in a way that the reader will understand. Expertly prepares funding applications and negotiates them with primary industry stakeholders and staff from Commonwealth and State Governments to deliver priority projects. 	
<p>Relationship building/maintaining Works collaboratively developing productive working relationships with peers, staff and stakeholders; interacts confidently and employs astute perception with strong listening and questioning skills; able to relate to and communicate with people from diverse 'cultures', locations and ages.</p>	<ul style="list-style-type: none"> Competent and comfortable in relating to and communicating with diverse range of people - from different cultures, locations, ages. Takes the time to get to know and understand peers, staff and key stakeholders building positive working relationships. Easily approached by others, developing and maintaining open two-way communication channels. Develops key relationships with the Commonwealth and industry to secure external funding for key projects. 	
HRMS No:	ANZCO Code:	Objective ID:
Delegate Approval:		Date:
Approved and Classified by People and Culture:		