

## Role Description

<p>Role Title: Education Manager, SACE International</p> <p>Class: ASO8</p>	<p>Group: Education Services</p> <p>Capability: Expert</p>
<p>Reports to:</p> <p>Director, Education Services</p>	<p>Direct Reports:</p> <ul style="list-style-type: none"> <li>• NIL</li> </ul>
<p><b>Role Purpose</b></p> <p>The Education Manager, SACE International is accountable to the Director, Education Services for leading a team of curriculum and assessment experts to provide educational expertise, professional learning and support activities that support SACE International schools and the SACE International Strategy 2025-2029.</p> <p>The Education Manager works collaboratively with key internal and external stakeholders in developing and delivering a robust and scalable professional learning and support model tailored for international schools.</p>	
<p><b>Key Results Area</b></p> <ol style="list-style-type: none"> <li>1. Actively engage and provide functional leadership to a high performing team in delivering a customer focused and positive workplace culture to achieve the SACE Board's strategic plans and priorities.</li> <li>2. Provide functional leadership to the SACE International Education Services team in delivering high quality services for SACE International schools in accordance with the SACE Board delegations, and SACE Board and Government policies, procedures, and legislative obligations.</li> <li>3. Foster an environment where employees are innovative, agile and drive continuous improvement in agency processes and systems to ensure they align with business needs and the scaling of education service deliverables for SACE International schools.</li> <li>4. Lead a holistic approach to positively foster, drive, and embed change through open and regular dialogue with stakeholders and employees to maximise opportunities and outcomes that enable the SACE Board's aspirational vision of leading educational change and student transformation.</li> <li>5. Cultivate and model strong strategic working relationships and cross-functional collaboration with internal and external stakeholders to position the SACE International program internationally.</li> <li>6. Lead the delivery of innovative initiatives and projects across a complex and</li> </ol>	<ol style="list-style-type: none"> <li>7. Provide high level written and verbal advice to internal and external stakeholders of the SACE International program on SACE subjects, recognised learning, and national and international directions in education.</li> <li>8. Oversee the analyses and interpretation of SACE International student and school assessment and subject assessment data to identify, develop and manage effective improvement strategies for SACE International schools.</li> <li>9. Oversee the analysis of the implications of SACE assessment, learning and assessment design and quality assurance processes in a changing environment in collaboration with the SACE International school network (e.g. standards leadership teams, assessment panels and subject renewal groups).</li> <li>10. Oversee the coordination of SACE International school liaison, including subject advice, professional learning and support needs and initiatives.</li> <li>11. Work with the Change, Communications and Partnerships group to identify, monitor and evaluate the impact of SACE International professional learning support strategies and initiatives.</li> <li>12. Work with the Education Services leadership to manage interdependencies between education deliverables for SACE International schools and the work of the faculties and key education transformation programs.</li> <li>13. Lead the development of strategies that empower SACE International teachers and school leaders to enable a self-supporting network of schools.</li> </ol>

dynamic international education environment maximising the positive impact of exporting the SACE value proposition to students and schools internationally.

<p>Qualifications</p> <p>An appropriate tertiary qualification in education, management or related field is desirable.</p>
<p>Corporate Responsibilities</p> <p>Responsible for:</p> <ul style="list-style-type: none"> <li>• Keep accurate and complete records of business activities in accordance with the <i>State Records Act 1997</i>.</li> <li>• Maintaining a commitment to equal employment opportunity, inclusion and diversity, and work health and safety.</li> </ul>
<p>Special Conditions</p> <ul style="list-style-type: none"> <li>• International travel is required.</li> <li>• Some out-of-hours work.</li> <li>• The incumbent works under the <i>SACE Board of South Australia Act 1983</i>.</li> <li>• Appointment is subject to a satisfactory clearance in accordance with the SACE Board policy.</li> </ul>
<p>Technical Capabilities</p> <p><i>Essential</i></p> <ul style="list-style-type: none"> <li>• Experience in leading and managing a high performing team to deliver on outcomes that align to the agency’s strategic plan and priorities.</li> <li>• Experience in the application and evaluation of curriculum and assessment in senior secondary education.</li> <li>• Understanding and/or experience of national and/or international directions in curriculum, assessment, and quality assurance.</li> <li>• Extensive discipline knowledge and subject matter expertise (SME) in one or more subject areas.</li> <li>• Experience working in international education and/or within cross-cultural contexts.</li> </ul>

<p>SACE Board Capability Framework (“The Framework”) The SACE Board Capability Framework spans across five (5) levels:</p>				
<p>Foundation (ASO1-2)</p>	<p>Intermediate (ASO3-5)</p>	<p>Advanced (ASO6-7)</p>	<p>Expert (ASO8- MAS3)</p>	<p>Architect (Executive)</p>
<p>This role is at an Expert level within the Framework. Candidates should refer to <b>Attachment One (1)</b> regarding capabilities and behavioural indicators required for this level.</p>				