

# Landscape South Australia

## Role Description

### Engagement & Communications Coordinator Limestone Coast Landscape Board

**Tenure:** Term Contract until 27 April 2027

**Classification:** ASO4

**Hours of work:** Fulltime (37.5 hours/week)

**Reports to:** Team Leader, Engagement and Communications

**Direct reports:** nil

*The Limestone Coast Landscape Board promotes diversity and flexible ways of working including part time. Applicants are encouraged to discuss the flexible working arrangements for this role.*

### About the role

The Engagement & Communications Coordinator is responsible for supporting the development and delivery of engagement and communication campaigns on behalf of the Limestone Coast (LC) Landscape Board. These campaigns promote participation in the work of the LC Landscape Board and increase stakeholder and community knowledge of the value and importance of landscapes.

### About the LC Landscape Board

Through the *Landscape South Australia Act 2019* (Landscape Act), eight regional landscape boards and Green Adelaide work with partners to deliver practical, on-ground programs to manage landscapes. They invest landscape levies into regional priority issues as well as leveraging external funding towards managing and protecting our productive and natural landscapes.

The Limestone Coast region is home to a number of internationally recognised wetland systems, including the Ramsar-listed Bool and Hacks Lagoons and part of the Coorong and Lower Lakes Wetlands, and an extensive network of limestone sink holes and caves, including the World Heritage Listed Naracoorte Caves.

Key regional industries include plantation forestry, wine/viticulture, agriculture, dairy, potatoes and fishing/aquaculture.

The region is the traditional lands of the Meintangk, Potaruwutij, Bunganditj, Ngarrindjeri, Tatiara/ Ngarkat and Tanganekald (Southern Clans) First Nations peoples.

## Key results / outcomes to be achieved

- Identify, develop and implement contemporary engagement that increases awareness and participation of community members, stakeholders and volunteers in the work of the LC Landscape Board
- Develop and maintain productive working relationships with communities, local government, non-government organisations and regional media
- Provide LC Landscape Board staff with professional and timely advice and services on effective engagement and communication techniques and activities
- Provide facilitation advice and services for key LC Landscape Board events
- Contribute to a safe workplace by accepting responsibility for own and others' safety, identifying and reporting hazards, and participating in consultation about health and safety matters

## Key relationships

- LC Landscape Board members and employees
- External stakeholders, including local, state and Australian government, landholders, community groups, industry bodies and First Nations
- Local media outlets

## Special conditions

- Position is based in Mount Gambier
- A current class "C" driver's licence, and willingness to drive, is essential
- Appointment will be subject to a satisfactory criminal history check and DHS Working With Children Check (WWCC)
- May have the opportunity to participate in fire management or associated duties
- Some out of hours work and intrastate travel involving overnight absences from home may be required
- Required to participate in the LC Landscape Board's Performance Development and Review Program

## Key selection criteria

### Knowledge, skills, abilities and experience

- Ability to communicate effectively verbally and in writing, conveying complex and/or sensitive information targeted at the intended audience and mindful of the political environment
- Ability to engage, influence and collaborate with colleagues and stakeholders to meet project outcomes
- Up to date knowledge of community and stakeholder engagement principles and practices

- Experience in the use of digital design and marketing tools, including social media platforms and analytics tools
- Experience in facilitating community consultation and engagement activities
- Experience working with First Nations people is highly desirable

### Qualifications / Education

- Tertiary qualification in communications, community development, education, marketing, public relations, event management or related area is desirable.
- A current First Aid Certificate is desirable.

### Expectations and values

- Maintain a commitment to professional conduct in line with the Code of Ethics for the South Australian Public Sector.
- Maintain a commitment to Equal Employment Opportunity (EEO), cultural safety and diversity in the workplace.
- Acknowledge and respect the cultural authority of Aboriginal and Torres Strait Islander people in line with the LC Landscape Board *Walking Together Statement of Commitment* and Landscape SA *Aboriginal and Torres Strait Islander Statement of Commitment*.