



# Role Statement

<b>Role title</b>	Senior Analyst	<b>Classification</b>	ASO6
<b>Branch</b>	Revenue and Economics	<b>Type of Appointment</b>	Ongoing
<b>Section</b>	Revenue and Intergovernmental Relations	<b>Position Number</b>	TBC
<b>Approved by</b>	Director, Revenue and Intergovernmental Relations	<b>Date</b>	March 2026

## Department of Treasury and Finance

The Department of Treasury and Finance is the lead agency for economic, digital and financial policy outcomes.

We play a vital role in providing financial services to the community and economic and fiscal policy advice as well as digital services to the Government of South Australia.

The Department of Treasury and Finance actively promotes flexible working arrangements and values diversity in the workplace.

## Our Purpose

We are *the Government's trusted fiscal, economic, digital and policy advisor*.  
We work to ensure *South Australia is a thriving, prosperous State now and in the future*.

## Who we are



### Talented, Clear Eyed and Curious

We are analytical, evidence based, innovative and creative.



### High Performing

We are known for achieving successful and timely outcomes.



### Trusted Partner

We work better together. We lead, partner, and collaborate to help solve the big challenges.



### Agile

We organise around opportunities critical to our state and are flexible in responding to challenges.



### Fulfilled and Fun

We take the work seriously and ourselves less so - we support each other in the pursuit of excellence and make Treasury a great place to work.

## What we are known for

*A world class Treasury and Finance.*  
*A high performing agency that seizes opportunities, addresses the big challenges, and is a destination employer providing rewarding careers.*

## Branch/Section

The Revenue and Economics Branch is responsible for providing advice on state revenue matters, including state taxes and Commonwealth-State financial relations as well as providing accurate and timely advice on economic conditions and economic forecasts. The Branch contributes to the Government's economic policy and provides advice on economic strategy with the aim of maximising economic opportunities for South Australia.

It also plays a key role in supporting the Treasurer, Under Treasurer and Deputy Under Treasurer for meetings of Heads of Treasury and for meetings of the Board of Treasurers and Council on Federal-Financial Relations. The Branch also provides the Secretariat for Board of Treasurers.

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## What this role is responsible for

The Senior Analyst works as part of a small team to provide high level, comprehensive advice on revenue and intergovernmental relations matters.

The key responsibilities of this position include:

- preparing and monitoring forward estimates of taxation revenue, Commonwealth grants and other revenue.
- managing data collections to assist in quantitative analysis and research, including state comparative data on revenue.
- undertaking analysis and developing advice on issues relating to Commonwealth payments to the state, including through the process of horizontal fiscal equalization.
- undertaking analysis and developing advice on policy issues in relation to the Board of Treasurers and the Council on Federal Financial Relations.
- supporting the development of revenue strategies by defining and identifying key policy issues and opportunities, possible solutions to problems and preparing concise and readily understood evidence-based briefs.
- preparing responses to Ministerial correspondence.
- contributing to the preparation of budget papers.
- contributing to the preparation of submissions to credit rating agencies, the Commonwealth Grants Commission, Parliamentary Committees, and relevant inquiries into state revenue or Commonwealth-state relations issues.

Ensure that Departmental views are accurately presented and negotiated, and other parties' views are understood, by:

- representing the Department on external working parties and committees.
- building, fostering and maintaining effective relationships with key internal and external stakeholders
- maintaining an understanding of Government policies, Premier & Cabinet Circulars, and Treasurer's Instructions.
- Providing technical support to lower-level staff in the Section.
- contributing to the promotion and implementation of Public Sector Principles and Practices and in particular Equal Opportunity, Work Health and Safety by adhering to the provisions of various Acts and associated legislation.

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## Who this role reports to

- The Senior Analyst reports to the Manager, Revenue.

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## Key Relationships/Stakeholders

- Director, Revenue and Intergovernmental Relations
- Manager, Revenue
- Staff and Management within Revenue and Economics Branch
- Staff and Management across the Department of Treasury and Finance
- Key internal and external stakeholders (including SA Government Agencies, Commonwealth Government Agencies and Interstate Treasuries)
- Some supervisory duties in relation to other staff within the Section

### Special Conditions

- Applicants will be required to undergo the appropriate and relevant employment screening assessment(s) required for this role in line with the department's Employment Screening Policy.
- This role requires:
  - Nationally Coordinated Criminal History Check
  - Working with Children Check
  - Security Clearance (including Baseline, Negative Vetting Level 1 or Level 2, Positive Vetting)
  - Other:
- Some out of hours work may be required. Intrastate and interstate travel may be required.
- The incumbent will be required to participate in the Departmental Performance Management Program.
- The incumbent may be required to be assigned to other positions at the same remuneration level across the department.

### Essential Expertise

- Tertiary qualification in economics, finance, commerce, or another relevant field.
- Experience in undertaking financial/economic analysis.
- Experience in the development of financial and policy advice to internal and external stakeholders.
- High level knowledge of state taxes and Commonwealth-state funding arrangements.
- Significant understanding of general economic and statistical principles.
- High level interpersonal, written and verbal communication skills to articulate and present advice clearly and concisely, whilst maintaining accuracy and attention to detail.
- Experience in the use of Microsoft suite of programs and computer software, particularly spreadsheet applications and management of large databases.
- Proven ability to work under limited direction, independently, or as part of a team, whilst prioritising and organising work to meet deadlines.
- Demonstrated capacity to provide leadership and the ability to relate to all levels of staff within the Branch and the Department, and the interpersonal skills necessary to foster the cooperation and support of fellow employees.
- Demonstrated experience in the application of the relevant legislation, policies and procedures, including Code of Ethics, Equal Employment Opportunity and cultural inclusion.
- An understanding of the legislative requirements of the *Work Health and Safety Act 2012*.
- An understanding of and ability to work to the spirit and principles of AS ISO 31000:2018 Risk management – Guidelines.

### Desirable Expertise

- Knowledge and understanding of contemporary Commonwealth-State financial relations issues.
- Knowledge and understanding of Government policies and processes.
- Higher level qualifications in economics, finance, or a similar field.