



Role Statement

Role title	Senior Analyst	Classification	ASO6
Branch	Budget and Performance	Type of Appointment	Ongoing
Section	Account Management	Position Number	M05284
Approved by		Date	March 2026

Department of Treasury and Finance

The Department of Treasury and Finance is the lead agency for economic, digital and financial policy outcomes.

We play a vital role in providing financial services to the community and economic and fiscal policy advice as well as digital services to the Government of South Australia.

The Department of Treasury and Finance actively promotes flexible working arrangements and values diversity in the workplace.

Our Purpose

We are *the Government's trusted fiscal, economic, digital and policy advisor*.
We work to ensure *South Australia is a thriving, prosperous State now and in the future*.

Who we are



Talented, Clear Eyed and Curious

We are analytical, evidence based, innovative and creative.



High Performing

We are known for achieving successful and timely outcomes.



Trusted Partner

We work better together. We lead, partner, and collaborate to help solve the big challenges.



Agile

We organise around opportunities critical to our state and are flexible in responding to challenges.



Fulfilled and Fun

We take the work seriously and ourselves less so - we support each other in the pursuit of excellence and make Treasury a great place to work.

What we are known for

A world class Treasury and Finance.
A high performing agency that seizes opportunities, addresses the big challenges, and is a destination employer providing rewarding careers.

Branch/Section

Budget and Performance branch (BAP branch) manages the annual State Budget process and leads the production of the State Budget papers. We provide advice to inform the Government's fiscal strategy, including on agency budgetary and financial issues, and Commonwealth-State relations, and we monitor the financial performance of government agencies.

We assist the Government of South Australia to achieve public sector performance improvement, improve budget and financial management processes and provide quality advice to the government designed to strengthen state finances.

What this role is responsible for

The Senior Analyst works under broad direction, exercising substantial autonomy and judgement to ensure the following outcomes are achieved:

- Providing high level, high impact and expert, policy and financial advice and analysis relating to the State Government budget;
- Providing expert strategic financial advice on Cabinet submissions and Government initiatives;
- Establishing strong relationships with key department officers in relation to complex and critical budgeting issues; and leading cross-agency engagement on matters with state-wide financial impact
- Providing professional Treasury representation on Government committees, as required;
- Ensuring key government timelines are met in relation to:
 - Annual State Budget process
 - Mid-Year Budget Review
 - Monthly and Quarterly Budget Monitoring;
- Contributing to research and special projects, including initiating, planning coordination and delivering critical project of high complexity or strategic importance.
- Maintaining a strong understanding of Government policies, DPC Guidelines, and Treasurer's Instructions; and
- Contributing to the promotion and implementation of Public Sector Principles and Practices and in particular Equal Opportunity, Work Health and Safety by adhering to the provisions of various Acts and associated legislation.

Who this role reports to

- The Senior Analyst reports to the Manager (Account Management).

Key Relationships/Stakeholders

- The Senior Analyst leads high-level analysis, strategic advice and coordination on highly complex subject matter dealing with the development of policy positions and budget management within a larger team.
- The position works under broad direction and provides authoritative advice in a collaborative team environment and has regular contact with the Departmental Executives, and Senior Staff of Public Service Agencies and Ministerial offices on matters of complex, sensitive and cross-government significance.

Special Conditions

- Applicants will be required to undergo the appropriate and relevant employment screening assessment(s) required for this role in line with the department's Employment Screening Policy.
- Some out of hours work may be required. Intrastate and interstate travel may be required.
- The incumbent will be required to participate in the Departmental Performance Management Program.
- The incumbent may be required to be assigned to other positions at the same remuneration level across the department.

Essential Expertise

- Tertiary (University bachelor's degree level) qualifications in Accountancy, Finance, Economics, Commerce or other relevant field;
- Possess sound analytical, quantitative and research skills with the demonstrated capacity to think creatively and laterally and exercise initiative and judgement as appropriate;
- Ability to work collaboratively in a team environment;
- Commitment to excellence and continuous improvement and to the achievement of service delivery standard;
- Possess high level written, verbal communication and presentation skills, with an emphasis on clarity, accuracy and attention to detail;
- Ability to liaise effectively with a range of stakeholders, negotiate outcomes and positively influence stakeholder relationship and at time on sensitive, complex and strategically significant matters
- Under general direction, ability to plan, prioritise and organise work to achieve goals and meet deadlines; and
- Ability to deal with sensitive and/or political issues with tact and diplomacy and maintain complete confidentiality

Demonstrated Experience (Including Community Experience) in:

- Building strong working relationships;
- Providing high quality advice to Government, clients and other relevant stakeholders; and
- Undertaking financial analysis and modelling.

Knowledge:

- Sound knowledge of public sector frameworks and processes and the requirements associated with these;
- Knowledge of public finance principles;
- Demonstrated experience in the application of the relevant legislation, policies and procedures, including Code of Ethics, EEO and cultural inclusion.
- An understanding of the legislative requirements of the *Work Health and Safety Act 2012*.
- An understanding of and ability to work/manage to the spirit and principles of AS ISO 31000:2018 Risk management – Guidelines.

Desirable Expertise

- Ability to simplify and explain complex issues and to communicate these in a concise and comprehensive manner, both orally and in written form;
- Experience in public finance and budget practice;
- Understanding of whole of Government relationships; and
- Knowledge of Government policies and processes.